The Paullina City Council met in regular session on Monday, October 6th, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order. Roll Call was taken. Council Members present: Dennis Werkmeister, John Funkhouser, Jean Unrau, Nichole Jacobs, and Carol Honkomp. Staff present: Superintendent of Utilities Kelly Top and City Clerk Michelle Wilson. Visitors: Landon Like (Beck Engineering). Press: Iowa Information.

Motion by Honkomp, second by Unrau to approve the agenda. All ayes. Motion carried.

Public Forum: None

City Announcements: Clerk Wilson reminded residents of a few key dates coming up including Trunk or Treat and Paullina Fall Vendor Show October 25th, Jingle and Mingle December 6th and office closing dates for the upcoming holiday season.

Motion by Unrau, second by Werkmeister to approve the Consent Agenda with the removal of receiving August financials. The City Treasurer will be in the office this week, and after review, the August Financials will be delivered to the council. Approve minutes from the 09-15-2025 Regular City Council meeting. Financials: Approve claims. Approve Prairie Market’s Liquor License and approve the Smart Energy squad offered to 5th graders by MRES. All ayes. Motion carried.

Motion by Honkomp, second by Werkmeister to not approve the agreement between the City and the nuisance property located at 412 S Maple owned by Giovanni Gomez, and to continue court proceedings. All ayes. Motion carried.

Landon Like from Beck Engineering was present to explain to the Council the Final Pay Application for King Construction along with his recommendation.

Motion by Unrau, second by Honkomp to approve the Final Pay Application for the project closeout for the Paullina Lagoon Aeration project in the amount of $154,000 plus the remaining retainage of $8,135.81. All ayes. Motion carried.

Motion by Unrau, second by Honkomp to approve Resolution approving the hiring of full-time Police Chief Luke Hughes starting at $80,000 annually. Roll call vote taken. All ayes. Motion carried.

Motion by Jacobs, second by Funkhouser to approve O’Brien County Snowtracker’s Groomed Trail System. All ayes. Motion carried.

Reports: Superintendent Kelly Top informed the Council that 6 blocks of boring had been completed to enable the overhead wire damaged in the storm to be buried. The switchgear is close to completion with the exception of minor work that will require short, sporadic outages. Clerk Wilson updated the Council of the treasurer being in the office this week for a day or 2. Wilson also requested that council members would consider answering phones some afternoon to give the Deputy Clerk and herself some uninterrupted time to train. Mayor Sjaarda informed the Council that he attended the O’Brien County Conference Board Meeting. This is the board that County Assessor reports to.

Motion by Unrau, second by Honkomp to adjourn at 5:59 pm. All ayes. Motion carried.

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 Marlin Sjaarda, Mayor

Attest

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Michelle Wilson, City Clerk