The Paullina City Council met in regular session on Tuesday, September 2nd, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order. Roll Call was taken. Council Members present: Dennis Werkmeister, Jean Unrau, and Nichole Jacobs. Carol Honkomp and John Funkhouser were absent. Staff present: Superintendent of Utilities Kelly Top and City Clerk Michelle Wilson. Library Director arrived for department updates. Press: O’Brien County Bell-Times-Courier and Iowa Information.

Motion by Unrau, second by Werkmeister to approve the agenda. All ayes. Motion carried.

Public Forum: None

City Announcements: Clerk Wilson reminded residents that the first day to file papers for the November 4th election was August 25th with the deadline being September 18th by 5:00 pm. The City has two Council positions open for re-election along with the Mayor’s position. Wilson reminded residents to please keep lawns mowed and trimmed.

Motion by Jacobs, second by Unrau to approve the Consent Agenda: approve minutes from the 8-18-2025 Regular City Council meeting and the 8-22-2025 Emergency Special Session. Financials: Approve claims and June Financials. Receive July financials and the Annual Outstanding Obligations Report. Approve Liquor License for J&D Tavern. All ayes. Motion carried.

Mayor Sjaarda shared information to clarify the reason for the special emergency City Council meeting on Friday, August 22nd at 12:00 pm and gave a Police Department and coverage update. No action taken.

Motion by Werkmeister, second by Jacobs to approve Resolution approving hiring candidate Wilson Milan for a full-time Apprentice Lineman starting at $25 per hour. Roll call vote taken. All ayes. Motion carried.

Motion by Unrau, second by Werkmeister to approve standing Resolution approving street closures for Fall Festival. E Broadway St from Main St to Mickley St, and S Main St from Broadway St to City Hall. The intersection will be half open on the NW to allow traffic flow to N Main businesses. Street closings will be from 2:00pm-7:00pm on October 25th 2025. Roll call vote taken. All ayes. Motion carried.

Superintendent of Utilities Top presented the Council with information related to the selling of WAPA Renewable Energy Certificates “REC’s”. Council was encouraged to watch an informational webinar scheduled for September 18th from 2:30-3:30.

Motion by Werkmeister, second by Unrau to approve the listing price and additional provisions, including assessed values, of city-owned lots. All ayes. Motion carried.

Motion by Unrau, second by Werkmeister to approve the Board of Adjustment appointments and end of terms. All ayes. Motion carried.

Superintendent of Utilities Top informed Council that the family who donated the gazebo in the Pocket Park has removed it. Storm clean-up and repairs are still in progress, and more work has been completed on the Switchgear Distribution with two feeders remaining.

Library Director Nicole Palmer informed Council of the new Library hours of Monday through Friday 9am-noon and 2pm-6pm and Saturday from 9am-noon.

Council member Dennis Werkmeister questioned the status of the Paullina sign at three-mile corner that received storm damage. With the help from a local volunteer, the sign will be picked up, the area cleaned up and an evaluation of the sign will be completed to determine if it can be put back in place.

Motion by Unrau, second by Werkmeister to adjourn at 6:15pm. All ayes. Motion carried.

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 Marlin Sjaarda, Mayor

Attest

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Michelle Wilson, City Clerk