The Paullina City Council met in regular session on Monday, August 4th, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order. Roll Call was taken. Council Members present: Dennis Werkmeister, Jean Unrau, Carol Honkomp and Nichole Jacobs. Staff present: City Clerk Michelle Wilson, Deputy Clerk Steve Heeren, Fire Chief Brytton Kelleher, Fire Department Vice President Lucas Burmakow and Police Chief Nathan Bremer. Visitors: Glenda Heithus and Shawn Strubbe. Press: O’Brien County Bell-Times-Courier and Iowa Information.

Motion by Jacobs, second by Unrau to approve the agenda. All ayes. Motion carried.

Public Forum: Glenda Heithus expressed her possible interest in filling the council vacancy. Heithus was informed that the appointment was to take place during present City Council meeting. Heithus acknowledged the information.

City Announcements: Clerk Wilson stated that the City is still in search of a Police Chief, and the Board of Adjustments will have a Public Hearing August 5th at 7:00 pm. Wilson reminded residents that the first day to file papers for the November 4th election is August 25th with the deadline being September 18th by 5:00 pm. The City has two Council positions open for re-election along with the Mayor’s position.

Wilson informed the Council that Treasurer Thompson will be in the office the following day and June financials will be removed from the Consent Agenda to give the Treasurer and Clerk time to review together along with FY25 end of year. June and July financials will be presented together. Werkmeister requested that the claims be removed from consent agenda. Motion by Werkmeister, second by Honkomp to approve the Consent Agenda with the exception of claims and June Financials. Consent Agenda: approve minutes from the 7-21-25 Regular City Council meeting and the 7-30-25 workshop. All ayes. Motion carried.

Motion by Unrau, second by Honkomp to approve claims. All ayes. Motion carried.

Mayor Sjaarda thanked all the numerous individuals and agencies that assisted Paullina with the storm clean-up and to those that provided food and water to the workers. Sjaarda reported that the Iowa DOT hauled over 290 loads of trees. Sjaarda also reminded residents of the City tree planting ordinance and permit requirements as they begin to replace trees.

Motion by Jacobs, second by Unrau to approve the payout of extra hours due to the storm damage to Superintendent Top totaling $913.40. All ayes. Motion carried.

Clerk Wilson stood with Deputy Clerk Heeren as Heeren took the oath of office.

Motion by Jacobs, second by Honkomp to approve the Resolution to name Deputy Clerk Heeren as an authorized signer at the banks. Roll call vote was taken. All ayes. Motion carried.

Motion by Honkomp, second by Unrau to approve Resolution to appoint Deputy Clerk Heeren as Zoning Administrator for the City of Paullina. Roll call vote was taken. All ayes. Motion carried.

Mayor Sjaarda presented three names to Council who are interested in filling the Council vacancy. John Ihle, John Funkhouser and Dean Rice. Votes were taken via secret ballot and tallied. John Funkhouser received the majority of votes.

Motion by Unrau, second by Honkomp to approve Resolution appointing John Funkhouser to fill the Council vacancy through December 31st, 2025. Roll call vote was taken. All ayes. Motion carried.

Motion by Werkmeister, second by Unrau to approve replacing the privacy fence in the pocket park which was damaged from the storm July 28th. All opposed. Motion failed. Council requested that the pocket park be added to City property currently available for sale.

Reports: Clerk Wilson stated that with the Treasurer being in office the following day, end of year and June and July will be completed and reviewed together. Mayor Sjaarda reminded residents with elections coming up that the City has 3 open positions.

Motion by Unrau, second by Jacobs to adjourn at 6:12 pm. All ayes. Motion carried.

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Marlin Sjaarda, Mayor

Attest

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Michelle Wilson, City Clerk