The Paullina City Council met in regular session on Monday, July 21st, 2025, at 5:30 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order. Roll Call was taken. Council Members present: Dennis Werkmeister, Jean Unrau, and Carol Honkomp. Nichole Jacobs was absent. Staff present: Superintendent of Utilities Kelly Top, City Clerk Michelle Wilson, Fire Chief Brytton Kelleher, Fire Department Vice President Lucas Burmakow and Police Chief Nathan Bremer. Visitors: Glenda Heithus. Press: Iowa Information.

Motion by Unrau, second by Honkomp to approve the agenda. All ayes. Motion carried.

Public Forum: Glenda Heithus addressed the Council regarding the vacant lots on Broadway and Maple. Heithus expressed her concern that the lots were not seeded and now the lots are full of weeds and that something needs to be done with those lots.

City Announcements: Clerk Wilson reminded residents of the power outage Wednesday, 7/23 11pm to Thursday, 7/24 3am. Clerk Wilson encouraged residents to contact City Hall to be considered for the appointment to fill current Councilmember vacancy. Interested parties should contact City Hall by July 30th. Wilson also spoke about the open Police Chief position. Mayor Sjaarda reminded residents to please trim around objects when mowing and to not discharge clippings into the street.

Werkmeister requested that the claims be removed from consent agenda.

Motion by Honkomp, second by Unrau to approve the Consent Agenda with the exception of claims. Approve minutes from the 7-07-25 Regular City Council meeting and the 7-10-25 Special City Council meeting. Approve May Financials. Approve Fire department Member applicant Riley Karli and Junior Fire Department Member Camryn Strubbe. Approve Prairie Market’s Tobacco Permit. All ayes. Motion carried.

Motion by Werkmeister, second by Unrau to approve claims. All ayes. Motion carried.

Superintendent Top spoke to the Council about City Hall Building Signage. Top will seek other bids to present Council at a later date.

Clerk Wilson addressed the Council regarding city-owned residential lots. Decisions on price, covenants, etc. planned to be made by the next Council Meeting scheduled on August 4th, 2025.

A workshop was scheduled for 7/30/25 at 6pm to discuss the open Police Chief position and the Police Department.

Clerk Wilson updated the Council on the TNR Program and People for Pets. At this time, People for Pets have limited time and resources. People for Pets is still asking for community volunteers to assist. The TNR program is on hold for now.

Reports: Superintendent Top informed Council that Black Top Services will be here 7/22/2025 to seal coat. Top stated that Josh and Trent have finished their water and sewer classes. Josh will be testing next week. Clerk Wilson informed Council that new hire Deputy Clerk Steve Heeren is doing well. Mayor Sjaarda reminded residents to please keep in mind that there will be two open Council positions this fall. Mayor Sjaarda also reminded Council to please review the new Fire Department by-laws and get any questions to Michelle by next week. Mayor Sjaarda addressed the new Fire Chief Brytton Kelleher and Vice President Lucas Burmakow and thanked them for all their hard work.

Airport Committee member Werkmeister addressed the Council regarding the charge per acre for the spray planes to use the airport’s runway. Questions need answered by legal counsel before making a definitive decision.

Department Reports: Police Chief Nathan Bremer presented the Council with the annual police statistics. Fire Chief Kelleher informed the Council that the Fire Department’s Annual EMS Golf Tournament will be held on August 16th with an 8am registration. Kelleher also wanted to make sure residents and the Council know that they are still looking for sponsors.

Motion by Unrau, second by Honkomp to adjourn at 6:27 pm. All ayes. Motion carried.

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Marlin Sjaarda, Mayor

Attest

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Michelle Wilson, City Clerk