The Paullina City Council met in regular session on Monday, April 7th, 2025, at 6:00 pm in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 6:00 pm. Roll Call was taken. Council Members present: Steve Heeren, Dennis Werkmeister, Jean Unrau, Nichole Jacobs and Carol Honkomp. Staff present: Utility Superintendent Kelly Top, City Clerk Michelle Wilson, and Police Chief Nathan Bremer. Guests: Krayton Struve, Kelli Harms, Brooke Hibbing, Jenna Schroer, Kayla Koenig, Matthew Zwart and Merlin Zwart. Press: Radtke

Motion by Werkmeister, second by Jacobs to approve agenda. All ayes. Motion carried.

City Announcements: Clerk Wilson reminded residents of the power outage scheduled for Sunday April 13th from 3:00 pm-7:00pm.

Motion by Unrau, second by Honkomp to approve the consent agenda, removing approval of claims which will be addressed during the review of Financials: Approve minutes from 03/17/2025 regular meeting and 03/24/2025. All ayes. Motion carried.

Mayor Sjaarda opened the Public Hearing to authorize the City of Paullina to enter into a contract and convey real estate owned by the City of Paullina at 6:05 pm. No one from the public voiced concern and the Clerk’s office received no questions or comments. Motion by Werkmeister, second by Heeren to close the Public Hearing at 6:06 pm. All ayes. Motion carried. Motion by Werkmeister, second by Honkomp to approve Resolution No. 2025-10 directing sale and authorizing the City of Paullina to enter into a contract and convey real estate owned by the City of Paullina. Roll call vote was taken. All ayes. Motion carried. Motion by Jacobs, second by Honkomp to approve Resolution No. 2025-11 approving executed contract. Roll call vote was taken. All ayes. Motion carried. Motion by Unrau, second by Jacobs to approve Resolution No. 2025-12 approving special warranty deed. Roll call vote was taken. All ayes. Motion carried.

Jenna Schroer and Brooke Hibbing from People for Pets along with Kayla Koenig were present to address the Council about services they can offer to help the City control the feral cat population. Schroer informed the Council that Paullina appears to have a significant number of feral cats. The service that is offered is call TNR (trap, neuter, return). People for Pets is asking for the City’s assistance in fund raising to help off-set the cost of the TNR Program. People for Pets will start trapping cats that are more easily handled and then move on to the more feral population. Clerk Wilson will stay in touch with People for Pets and will inform residents when the trapping of cats will start.

Cindy Richter representing Wonderland Theatre addressed the Council regarding the City possibly being the theatre’s fiscal sponsor for an O’Brien County Foundation Grant application. Wonderland is needing a new projector as the current projector is 13 years old which is 3 years beyond its life expectancy. Council person Jacobs informed the Council that she is also applying for a grant on behalf of the City and the City will not be able to be Wonderland’s sponsor while applying for the same grant. Wonderland Theatre will talk with the Paullina Chamber of Commerce to see if the Chamber could possibly be their sponsor.

Kelli Harms from the Paullina Chamber of Commerce presented the Council with plans for the 2025 Gemboree. Motion by Unrau, second by Honkomp to approve the 2025 Gemboree for June 27-29, 2025. All ayes. Motion carried.

Mwamba Ngeleka, the owner of the property located at 313 E Broadway, was present to address the nuisance violation he received from the City. Werkmeister motioned and Honkomp seconded that with the cooperation from Ngeleka, 3-4 representatives, which would include council persons, will inspect the inside of the home to check on the progress of the home and its habitability. All ayes. Motion carried.

Vanessa Rohwer was present to address the Council on the nuisance violation she received for housing ducks which is against the City’s Code of Ordinances. Rohwer stated that her boys are planning on showing the ducks at the fair in July. Rohwer is requesting that the City consider allowing ducks by ordinance. The Council will take this under advisement and an action item will be on the agenda at a later date.

Clerk Wilson presented the Council with the new insurance deductibles and the difference in pricing. Motion by Jacobs, second by Unrau to approve the new deductibles of $10,000 for both the linebacker, and property insurance. All ayes. Motion carried.

Motion by Honkomp, second by Unrau to approve Resolution No. 2025-13 approving the hiring of Randy Reidemann for part-time summer help at $16 per hour, averaging 36 hours per week. Roll call vote was taken. All ayes. Motion carried.

Motion by Werkmeister, second by Jacobs to approve Bunker’s 2025 proposal for spring and fall lawn application. All ayes. Motion carried.

Motion by Honkomp, second by Heeren to approve gWorks Ordering Document. All ayes. Motion carried.

Motion by Werkmeister, second by Heeren to approve vacation pay-out of 171 hours of vacation totaling $4808.52 to Police Chief Nathan Bremer. All ayes. Motion carried.

Motion by Unrau, second by Werkmeister to approve claims pulled from the Consent Agenda. All ayes. Motion carried.

Clerk Wilson presented the Council with February financials. Wilson explained that it is more accurate to provide a claims report for the entire month versus the twice a month. Wilson will include in each month’s financial packet all the claims for that month for the council to review and approve along with the Treasurer’s Report, expenses, revenues, and current budget numbers. Motion by Honkomp, second by Unrau to approve February financials. All ayes. Motion carried.

Clerk Wilson gave a brief budget review to the Council.

Motion by Werkmeister, second by Jacobs to approve Resolution No. 2025-14 setting the date for Public Hearing for Proposed Budget FY-26 on April 23rd, 2025 at 5:30 pm. Roll call vote was taken. All ayes. Motion carried.

Motion by Unrau, second by Jacobs to approve Resolution No. 2025-15 setting date for Public Hearing for FY-25 Budget Amendments on April 23rd, 2025 at 5:30 pm. Roll call vote was taken. All ayes. Motion carried.

Motion by Heeren, second by Werkmeister to adjourn at 8:33 pm. All ayes. Motion carried.

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 Marlin Sjaarda, Mayor

Attest

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Michelle Wilson, City Clerk