The Paullina City Council met in regular session on Monday, October 7, 2024, at 5:30 in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. Roll Call was taken. Council Members present: Steve Heeren, Nichole Jacobs, Jean Unrau, and Dennis Werkmeister. Carol Honkomp was absent. Staff present: Utility Superintendent Kelly Top, City Clerk Michelle Wilson, Deputy Clerk Alana Peavey, Police Chief Nathan Bremer and Fire Chief Ryan Harper. Press: Radtke.

The agenda item regarding a city wide burn ban was changed from a resolution to a motion. Motion by Unrau, second by Jacobs to approve Agenda with the change. All ayes. Motion carried.

City Announcements: New utility rates go in effect October 15th. Reminder that unregistered vehicles are not allowed to be parked on yards or city streets. Vehicles are not allowed to be parked on any front yard area.

Motion by Werkmeister, second by Jacobs to approve consent agenda. Consent Agenda: approve minutes from 9/16/2024 City Council Meeting, 10/01/24 Special City Council Meeting and 10/01/24 City Workshop. Approve payment of claims and pre-approved claims. Approve appointment of Tisha Halverson as City Attorney and of Thor Klinker as attorney to handle nuisance violations, etc. All Ayes. Motion carried.

Mayor Sjaarda opened the Public Hearing at 5:34 pm. for taking action on the proposal for an Assignment of Easement to Northwest Iowa Power Cooperative. No one from the public was present with questions and Clerk Wilson received no questions prior to the Public Hearing. Motion by Unrau, second by Jacobs to close the public hearing. Public hearing closed at 5:35 pm Motion by Unrau, second by Jacobs to approve Resolution approving assignment of easement to Northwest Iowa Power Cooperative. Roll call taken. Ayes: Unrau, Jacobs and Heeren. Nay: Werkmeister. Motion carried.

Deputy Clerk Alana Peavey was sworn into office by City Clerk Wilson. Motion by Unrau, second by Werkmeister to approve Resolution approving Alana Peavey as an authorized signer at Security State Bank. Roll call vote taken. All ayes. Motion carried.

Motion by Jacobs, second by Unrau to approve Resolution approving tax abatement request for 430 S Main St. property. Roll call taken. All ayes. Motion carried.

Motion by Jacobs, second by Unrau to approve Resolution approving city wide Trick or Treating on Wednesday, October 31, 2024 from 6:00 pm to 8:00 pm. Roll call taken. Ayes: Unrau, Jacobs and Heeren. Nay: Werkmeister. Motion carried.

Motion by Unrau, second by Jacobs to approve city wide burn ban until further notice. Fire Chief Ryan Harper informed Council that he will follow through with necessary requests to the State Fire Marshall. All ayes. Motion carried.

Council discussed the current city lots that are for sale. A Resolution to approve city lot sale covenants was included on the Agenda which was not acted on as Council was not prepared to finalize the covenants. Council also discussed the possible transfer of City properties for sale to Paullina Development, Inc. which will continue to be discussed and no action was taken.

Motion by Werkmeister, second by Unrau to approve raise for Trent Trudeau. Roll call vote taken. All ayes. Motion carried.

Clerk Wilson gave a brief update regarding William’s and Company. A request for an engagement letter for the next annual exam has been requested. Justin Jacobsma worked with office staff on September 27th on balancing past cash report.

Discussion was held regarding the City paying for a cell phone for Superintendent of Utilities Top. More information will be presented at the next Council meeting.

Reports: Top reported that cement was poured at the school and Casey’s diesel pumps. Street sweeping will continue, poles were removed from Greene St and re-seeding the lot on E Broadway and N Maple St will be started soon. Top also briefly addressed the Council regarding generation. Clerk Wilson informed Council that quite a few residents placed junk on the curbs without paying for the virtual flag. Phone calls were made to residents. Mayor Sjaarda informed the Council of potential interest in clinic building located at 108 E Groesbeck. Fire Chief Ryan Harper informed the Council of the first Fire Department Open House on Monday October 14 from 6:30-9:00 pm. A demonstration of a live extrication will take place at approximately 7:00 pm. Police Nathan Bremer spoke to the Council about the open police officer position.

Motion by Unrau, second by Werkmeister to adjourn the meeting at 6:46 pm. All Ayes. Motion carried.

Mayor

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Marlin Sjaarda

Attest

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Michelle Wilson, City Clerk