

The Paullina City Council met in regular session on Monday, August 19, 2024, at 5:30 in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. Roll Call was taken. Council Members present: Steve Heeren, Carol Honkomp, Nichole Jacobs, Jean Unrau and Dennis Werkmeister. Staff present: Utility Superintendent Kelly Top, City Clerk Michelle Wilson and Police Chief Nathan Bremer. Guests present: Denise Phillips, Anita Frerk, Rich Frerk, Loren Johannsen, Rich Jalas and Justin Jacobsma.

Clerk Wilson indicated that item #12 needed to be removed and be an action item at a future date.

Motion by Honkomp, second by Jacobs to approve agenda with the removal of item #12. All ayes. Motion carried.

Motion by Jacobs, second by Unrau to approve minutes from 8/5/24 City Council Meeting. All ayes. Motion carried.

City Announcements: Know your responsibilities as a resident and homeowner e.g. tree trimming, property line boundaries, mowing, property maintenance, nuisance mitigation, etc. Clerk Wilson added that it is the responsibility of the resident to know their property lines, set-backs and providing an accurate drawing of the planned project.

Denise Phillips from South O'Brien School presented the Council with information on the CAPS program. The CAPS Program will utilize the Laue Room again this fall.

Justin Jacobsma with William's and Company presented Council with the Annual Exam for FY-23. Jacobsma informed Council that William's and Company will begin the exam process for FY-24 very soon.

Prairie View Cemetery Board comprised of Anita Frerk, Rich Frerk, Loren Johannsen and Rich Jalas addressed the Council regarding operating expenses of the cemetery. The City of Paullina has contributed \$5000 annually for over 40 years to help cover maintaining the cemetery. The cemetery board informed the Council that amount is not sufficient, and may be requesting \$12,000 annually at a later date. The cemetery board will check with area townships for possible funding options as well.

Motion by Werkmeister, second by Unrau to approve claims and pre-authorized claims. All ayes. Motion carried. Clerk Wilson presented the Council with financials from July. Motion by Honkomp, second by Unrau to receive and approve July Treasurer's Report. All ayes. Motion carried.

Motion by Werkmeister, second by Jacobs to bring back tabled resolution approving Brian Feltman as Airport Manager. All ayes. Motion carried. Motion by Werkmeister, second by Heeren to amend resolution to include compensation for work completed and not listed in the Paullina Airport Manager job description and responsibilities upon pre-approval by City. All ayes. Motion to amend carries. Roll call vote on the motion taken. Roll call vote. All ayes. Motion carried.

Discussion was held regarding garbage services. With additional questions still remaining on garbage service contracts, the discussion will continue and Council will consider approval of contract during the next City Council meeting September 3rd.

Motion by Werkmeister, second by Heeren to approve resolution approving executed deed to South O'Brien Community School District. Roll call vote taken. All ayes. Motion carried.

Superintendent Top gave a brief update on the sludge removal from the sanitary sewer lagoon pond. Top indicated that removal of sludge would not take place until the fall. The sludge is not interfering with the aeration. Pumps are still operating and aeration is running.

Clerk Wilson updated the Council on the old Iowa State Bank building. A local realtor will be doing a walk-through of the property and will inform Clerk of opinions and potential uses for the building.

Clerk Wilson informed the Council of concerned citizens voicing their concerns over the previous discussion of sale of the pocket park for a \$1. Wilson will look into city property sale requirements, public hearings, etc.

Discussion was held to gauge the interest of having joint workshops with Primghar. Clerk Wilson will reach out to Primghar to obtain available dates.

Discussion was held regarding possible ordinance amendment regarding responsibility of trimming trees over city streets. Clerk Wilson will reach out to other cities to inquire what their ordinance states.

Motion by Honkomp, second by Jacobs to approve CDL Contract for Trent Trudeau. All ayes. Motion carried.

Motion by Werkmeister, second by Unrau to accept resignation of Kaden Hewlett effective September 2nd, 2024. All ayes. Motion carried.

Short discussion was held regarding funding options for capital projects. The idea of another workshop was mentioned. Discussion will continue during next Council meeting on September 3rd, 2024.

Discussion was held on the Mercy Medical Clinic lease. A current lease will be reviewed and action will be taken on September 3rd, 2024.

Motion by Honkomp, second by Jacobs to approve 2nd reading for garbage rate ordinance amendment and wave the 3rd reading. Motion by Heeren, second by Werkmeister to amend the motion to remove "and wave the 3rd reading." 3 ayes 2 nays. Motion carried to amend the motion. Motion by Werkmeister, second by Heeren to table the motion. 2 ayes, 3 nays. Motion fails. Vote on the amended motion to approve the 2nd reading. All ayes. Motion carried.

Motion by Unrau, second by Heeren to approve 2nd reading and waive 3rd reading for the sewer rate ordinance amendment. 4 ayes, 1 nay. Motion carried

Motion by Unrau, second by Heeren to approve 2nd reading and waive 3rd reading for the electric rate ordinance amendment. 4 ayes, 1 nay. Motion carried.

Motion by Heeren, second by Unrau to approve 2nd reading and waive 3rd reading for the water rate ordinance amendment. 4 ayes, 1 nay. Motion carried.

Reports: Superintendent Top reported continued work on electric, and cement has been poured for switchgear. Top also reported that 6 loads of gravel were swept up following the street repairs. The company who was contracted to complete the work plan to return next year for further repairs and are able to use the gravel that was swept up. Werkmeister added that he was concerned over the early morning hours the residential streets were swept. Mayor Sjaarda informed Council that he has attempted to make contact with area hospitals regarding the Mercy clinic as well as a physical therapist we have in the area making sure they are aware that we have a medical clinic building available.

Council Comments: Werkmeister stated that more speed limit signs were needed on Main St. Top stated that additional signs need to be an ordinance. Police Chief Bremer explained where the business and residential zones began. Top will look into the matter more. Heeren voiced his concern over the rate increases. Heeren clarified that he was not against a rate increase, Heeren was against the amount of the increase. Mayor Sjaarda questioned if the state offered some sort of financial assistance and that the city should check into what is available.

Committee Reports: Honkomp asked Police Chief Bremer if Sutherland has an officer now. Bremer replied he had heard nothing official, but Bremer was told that Sutherland is utilizing part time help pulled from a variety of sources. Unrau reported that her and Werkmeister attended the Fire Department meeting on August 12th where building plans and 3D rendition of the new EMS building was presented. Issues of annexing the property where the building will be erected and zoning requirements were discussed. Fire Chief Harper shared at the meeting that the EMS Golf outing is Saturday September 21st. Unrau also reported her and Werkmeister attended the Ambulance meeting on August 14th where the EMS building rendition was also shared. Soliciting for donations, applying for grants and the possibility of bonding were all discussed. An agenda item will be added to the next Council meeting September 3rd to discuss new ambulance team members and the City paying for EMT training. Police Chief Bremer informed the Council of his attendance of Shop with a Cop.

Bremer explained that backpacks and school supplies were handed out. The funds required for this program are received by donation.

Motion by Jacobs, second by Honkomp to adjourn meeting at 7:46 pm. All ayes. Motion carried.

Mayor

Marlin Sjaarda

Attest

Michelle Wilson, City Clerk