

**Marlin Sjaarda** (2025)  
Mayor  
**Kelly Top**  
Supt. of Utilities  
**Michelle Wilson**  
City Clerk  
**Alex Griggs**  
Deputy Clerk



COUNCIL MEMBERS:  
**Steve Heeren** (2025)  
**Carol Honkomp** (2025)  
**Nichole Jacobs** (2027)  
**Jean Unrau** (2027)  
**Dennis Werkmeister** (2027)

**City of Paullina 712-949-3428**

**REGULAR CITY COUNCIL MEETING AGENDA**

**MONDAY, May 20, 2024, at 5:30pm**

**Location: City Hall Council Chambers, 127 South Main St, Paullina, IA 51046**

**Watch livestream: [Facebook.com/cityofpaullina](https://www.facebook.com/cityofpaullina)**

1. Call to order - Roll Call - Pledge of Allegiance
2. Approval of agenda
3. Public Forum\* for items on and off the agenda (see Page 2)
4. Consent Agenda (All consent items will be enacted by one motion. There will be no separate discussion of these items unless a request is made to remove any items before approval of the agenda.)
  - a. Approve minutes from 5/6/2024 regular meeting
  - b. Approve Casey's Cigarette/Tobacco/Nicotine/Vape Permit
5. Approve payment of claims and pre-authorized claims.
6. Receive Financials for April 2024
7. Resolution to amend the date of public hearing for Switchgear Substation Improvements for the City of Paullina, at City Hall 127 South Main Street, Paullina, Iowa from Monday, May 20, 2024, to Wednesday, May 29, 2024
8. FY 2024 Budget Amendment
  - a. Public Hearing
  - b. Resolution to adopt FY 2024 Budget Amendment
9. Motion to approve AgriVision Equipment Purchase Contract
10. Motion to approve School Contract for Underground Feeder Project
11. Motion to approve payment to update City of Paullina Code of Ordinances
12. Motion regarding Theater & O'Brien County Bell Times Courier Utility Billing Variance Requests
13. Discuss Ordinance amendment regarding mailboxes as requested by USPS
14. Junk Pickup Day recap
15. Reports
  - a. Superintendent of Utilities and City Clerk Reports
  - b. Mayor and City Council Comments
  - c. Committee Reports
  - d. Departments – Police/Fire/Ambulance/Library/Airport
16. Adjourn

**REMINDERS:** *Next regular meeting: Monday, June 3, 2024, at 5:30 p.m.*

**\*Public Forum** is the City Council's opportunity to hear comments from you at the beginning of the Regular City Council Meeting for items both on and off the agenda, except for "public hearing" items. During Public Forum, the City Council receives comments and refrains from speaking. The Mayor may ask the City Clerk or a Council Member to follow up. The number of speakers will not usually be limited at the public forum; total length of the forum is desired to not exceed fifteen (15) minutes, and may be lengthened at the discretion of the Mayor and Council. Anyone who wants to speak during Public Comment Period should do the following:

1. Raise your hand to be recognized by the Mayor and then stand and state your name and address. If you have handouts, please give them to the City Clerk before the meeting.
2. Be concise and limit comments to five (5) minutes. You may not save your time for later or yield the remainder of your time to someone else. After speaking, please be seated.
3. If you are addressing a matter on the agenda, state the agenda item you are speaking about and if you are speaking on more than one agenda item, arrange your comments in chronological order.
4. Try not to duplicate information that has already been presented.
5. Direct comments to the entire Council and not to an individual. Questions and issues raised during this time will generally not be answered during this time.
6. Maintain a courteous and respectful manner.
7. If you are the presenter on an item which has been formally placed on the Council agenda, this public forum process does not apply, although you are asked to be succinct in your presentation.
8. Iowa law requires certain matters to have public hearings, which have their own comment periods. Comments pertaining to a public hearing item should be saved for that item, and the five-minute comment period will also apply for public hearings.

Thank you to everyone in the audience for attending this important business meeting.