

The Paullina City Council met in regular session on Monday, April 1, 2024, in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 6:00 pm. Roll Call was taken. Council Members present: Dennis Werkmeister, Jean Unrau, Nichole Jacobs, Carol Honkomp. Steve Heeren absent. Staff present: City Clerk Michelle Wilson, Police Chief Nate Bremer, Library Director Matt Dengler, Fire Chief Ryan Harper and Superintendent of Utilities Kelly Top. Guests present: Shawn Strubbe and Glenda Heithus.

Mayor Sjaarda made 2 changes to the agenda - a time correction was made to item 6 from 5:30 pm to 6:00 pm and item 10 was deleted as it was a duplicate of item 12. Motion by Werkmeister; second by Jacobs to approve the updated agenda. All ayes. Heeren absent. Motion carried.

Public Forum: No comments

Motion by Unrau; second by Jacobs to approve Consent Agenda with the following items:

- a. Approve minutes from 03/18/24 regular meeting

All ayes. Heeren absent. Motion carried.

Motion by Werkmeister; second by Unrau to approve payment of claims and pre-authorized claims. All ayes. Heeren absent. Motion carried.

Mayor Sjaarda opened the Public Hearing for 15kV Switchgear Project #1 at 6:08 pm. Mayor Sjaarda explained that this Public Hearing that was set in March 2023 to be held in April 2023 but was not held. Mari Radtke sent written questions which were answered. Motion by Jacobs; second by Honkomp to close Public Hearing at 6:16 pm. All ayes. Heeren absent. Motion carried.

Motion by Unrau; second by Jacobs to approve Resolution No. 2024-18 to accept DGR's recommendation awarding Harold K Scholz Co. the contract furnishing 15kV outdoor sheltered aisle switchgear at \$795,000. Roll call vote was taken. All ayes. Heeren absent. Motion carried.

Mayor Sjaarda opened the Public Hearing at 6:18 pm for plans and specifications, proposed form of contract, and estimate of cost for the substation improvements for the City of Paullina and the taking of bids for furnishing such work (referred to as Switchgear #2). Mayor Sjaarda shared that no bids were received for Switchgear #2. Mari Radtke sent written questions which were answered. Superintendent Top explained to Council that DGR Engineering recommended dividing the project into two parts, Substation Improvements and Distribution Improvements. Dividing the project would give us the best opportunity to receive bids from multiple contractors. Motion by Honkomp; second by Werkmeister to close Public Hearing at 6:21 pm. All ayes. Heeren absent. Motion carried.

Motion by Jacobs; second by Unrau to approve Resolution No. 2024-19 to set Public Hearing for Switchgear Substation Improvements for May 6, 2024, at 5:30 pm at City Hall, 127 South Main Street, Paullina, Iowa 51046. Roll call vote was taken. All ayes. Heeren absent. Motion carried.

Motion by Unrau; second by Jacobs to approve Resolution No. 2024-20 to set Public Hearing for the full FY25 budget adoption for April 22, 2024, at 5:30 pm at City Hall 127 South Main Street, Paullina, Iowa 51046. Roll call vote was taken. All ayes. Heeren absent. Motion carried.

Motion by Jacobs; second by Honkomp to approve Resolution # 2024-21 to set Public Hearing for FY24 budget revisions for April 22, 2024, at 5:30 pm at City Hall 127 South Main Street, Paullina, Iowa 51046. Roll call vote was taken. All ayes. Heeren absent. Motion carried.

Motion by Werkmeister; second by Honkomp to accept the resignation of Outdoor Laborer Tyler Wilbur effective April 5, 2024. All ayes. Heeren absent. Motion carried.

Motion by Jacobs; second by Honkomp to approve Resolution No. 2024-22 to hire Trent Trudeau for Waste Water Operator starting at \$23.00 per hour. Roll call vote taken. All ayes. Heeren absent. Motion carried.

Motion by Unrau; second by Werkmeister to approve Resolution No. 2024-23 to approve \$1.50/hour raise for Josh Biery effective April 1, 2024. Roll call was taken. All ayes. Heeren absent. Motion carried.

Motion by Unrau; second by Nichole to approve Resolution No. 2024-24 to hire Randy Riedemann as seasonal, part time outdoor laborer at \$15.00 per hour. Roll call was taken. All ayes. Heeren absent. Motion carried.

Reports: Superintendent Kelly Top reported that the outside city employees spent 3 ½ days hauling branches from the Maple and Broadway Street location to the city dump. The ground at the property used for removed trees is very wet and soft, hindering clean-up. City Clerk Michelle Wilson reported continued progress on the FY25 budget. Nuisance committee member Honkomp reported on continued work and follow-up with nuisance complaints.

Motion by Unrau; second by Werkmeister to adjourn the meeting at 6:43 pm. All ayes. Heeren absent. Motion carried.

Marlin Sjaarda, Mayor

ATTEST:

Michelle Wilson, City Clerk