

The Paullina City Council met in regular session on Tuesday, February 20th, 2024, in the Council Chambers, City Hall, 127 S Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm.

Roll Call was taken. Council Members present: Steve Heeren, Carol Honkomp, Nichole Jacobs, Jean Unrau and Dennis Werkmeister. Staff present: City Clerk Michelle Wilson and Superintendent of Utilities Kelly Top. Guest Brenda Ebel Kruse, Rich Van Beek, and Joel Mueller. Press: Richard Radtke and Elijah Helton. Mayor Marlin Sjaarda led the Pledge of Allegiance.

Motion by Unrau; second by Jacobs to approve to approve the agenda. All ayes. Motion carried.

Public Forum: Joel Mueller presented the council with 2 quotes for a pick-up broom.

Motion by Honkomp; second by Werkmeister to approve Consent Agenda with the following items:

- a) Approve minutes from 2/5/24 regular meeting
- b) Approve minutes from 2/12/24 special meeting
- c) Approve Russell West Post, No. 95 of the American Legion of Iowa Liquor License-LC0034390. All ayes. Motion carried.

Motion by Heeren; second by Werkmeister to approve claims and pre-authorized claims. All ayes. Motion carried.

A short proposal from Jeremy Rohwer to lease a portion of the old Iowa State Bank building was presented. Mayor Sjaarda asked for a more detailed proposal to presented for consideration.

Motion by Werkmeister; second by Heeren to approve Resolution No. 2024-12 to set public hearing for 15kv Switchgear Project for April 1, 2024, at 5:30PM at City Hall 127 South Main Street, Paullina, Iowa 51046-referred to as: Switchgear #1. Roll call vote was taken. All ayes. Motion carried.

Motion by Unrau; second by Werkmeister to approve Resolution No. 2024-13 to set public hearing for plans, specifications, proposed form of contract, and estimate of cost for the substation improvements for the City of Paullina and the taking of bids for furnishing such work for April 1, 2024, at 5:30PM at City Hall, 127 South Main Street, Paullina, Iowa 51046-referred to as: Switchgear #2. Roll call vote was taken. Ayes: Heeren, Jacobs, Werkmeister and Unrau. Nays: Honkomp. Motion carried.

Motion by Jacobs; second by Unrau to approve Resolution No. 2024-14 to set public hearing for the 2024 Sanitary Sewer Lagoon Aeration Project for the city of Paullina, Iowa for March 4, 2024, at 5:30PM at City Hall, 127 South Main Street, Paullina, Iowa 51046. Roll call vote was taken. All ayes. Motion carried.

Motion by Werkmeister; second by Jacobs to purchase Erskine 84" Pick-Up Broom and Curb Sweeper Attachment (w/steel bristle) from Mueller Equipment, LLC. All ayes. Motion carried.

Motion by Werkmeister; second by Heeren to approve Resolution No. 2024-15 to approve and authorize the execution of the Underwriting Engagement Letter between the City of Paullina and D.A. Davidson. Roll call vote was taken. All ayes. Motion carried.

City Clerk Wilson reviewed with the City Council FY 2025 budget. A special meeting to further discuss and work on the remainder of the budget will be Monday, February 26th, 2024, at 5:30PM in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa.

Discussion was held regarding the hiring of a grant writer. Honkomp offered to call Darren Bumgarner with Northwest Iowa Planning and Development Commission to seek more guidance.

Bank Reconciliation journals from September, October and November of 2023 were presented to council.

Reports: Mayor Sjaarda's comments included the importance of keeping the budget on schedule and learning required processes, and that he met with Police Chief Bremer regarding policing in Paullina. Top said they have started the underground feeder project around the school. Library: Director Dengler updated the council on library governmental changes, and informed the council that it is time for library re-certification which will be completed by the end of the year. Fire Department: Will be using the old bank building for search and rescue training. The Airport Committee will be meeting to discuss the vacant Airport Director position, etc.

Motion by Jacobs; second by Unrau to adjourn the meeting at 6:36pm. All ayes. Motion carried.

Marlin Sjaarda, Mayor

ATTEST:

Michelle Wilson, City Clerk