

The Paullina City Council met in regular session on Tuesday, January 16th, 2024, in the Council Chambers, City Hall, 127 S Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. & led the Pledge of Allegiance.

Roll Call. Council Members present: Steve Heeren, Carol Honkomp, Nichole Jacobs, Jean Unrau and Dennis Werkmeister. Mayor Sjaarda declared a quorum. Also present: City Clerk Michelle Wilson, Superintendent of Utilities Kelly Top, Police Chief Nathan Bremer. Guests: Sharon Johnson, Glenda Heithus, and Ben Groen. Press: Radtke, Helton.

Werkmeister requested to have the approval of Delta Dental Plans renewals for Dental and Vision Insurance moved from the Consent Agenda to the regular Agenda. Delta Dental was moved from Consent Agenda to item 8a of the regular Agenda. Motion by Unrau; second by Honkomp to approve agenda. All ayes. Motion carried.

Public Forum: Glenda Hiethus spoke on the subjects of the "O"'Brien County's Bell-Times-Courier, Bank Depositories, and the Fire Department.

Motion by Werkmeister; second by Jacobs to approve Consent Agenda with following items:

- a) Approve minutes from 01/02/24 regular meeting.
- b) Approve Paullina Legion LC0034390 Class C Liquor License effective 03/06/24.

All ayes. Motion carried.

Motion by Werkmeister; second by Heeren to approve payment of claims. All ayes. Motion carried.

Motion by Unrau; second by Heeren to open public meeting to consider plans, specifications, form of contract and project costs for the 2024 City of Paullina Lagoon Aeration Project. All ayes. Motion carried. No written questions were presented to City Clerk Wilson. Motion by Werkmeister; second by Heeren to close public meeting to consider plans, specifications, form of contract and project costs for the 2024 City of Paullina Lagoon Aeration Project. All ayes. Motion carried.

Ben Groen from Beck Engineering was present to discuss to consider plans, specifications, form of contract and project costs for the 2024 City of Paullina Lagoon Aeration Project. Groen presented the Council with bids from King Construction and Cleveringa Excavating. Groen answered questions posed by Council.

Motion by Werkmeister; second by Heeren to approve Delta Dental Plans renewals for Dental and Vision Insurance for 2024. All ayes. Motion carried.

Motion by Unrau; second by Honkomp to approve the Annual Urban Renewal Report. All ayes. Motion carried.

City Clerk, Wilson, presented the Annual Financial Report FY23 to Council. Wilson addressed any questions associated with AFR.

Motion by Honkomp; second by Heeren to approve Resolution No. 2024-06 approving \$0.50 raise for Tyler Wilbur for completing 6 months of working with the city. Roll call vote was taken: All ayes. Motion carried.

Motion by Heeren; second by Unrau to approve Resolution No. 2024-07 approving \$2.00 raise for Michelle Wilson as City Clerk at the City of Paullina. Council agreed that raise would be retroactive to September when given City Clerk position. Roll call vote was taken: All ayes. Motion carried.

Discussion of the FY25 budget process was started by Mayor Sjaarda. Sjaarda presented the council with a budget calendar. Clerk Wilson informed the city the receipt of Police, Library and Fire Department budget.

Motion by Werkmeister; second by Fintel to approve Bunker's lawn application proposal for 2024. All ayes. Motion carried.

Reports: Superintendent of Utilities: Top gave an update on snow removal and informed the Council that the city is one truck and waiting for parts. This has slowed down the removal process. Top will be checking on the progress of tree stump grinding. City Clerk: Wilson informed the Council that A & B Business solutions was in the office on 1/16/24 installing upgrades to the network and backing up of files. A&B will be returning at a later date to complete. Fire Chief: Harper presented the Council

with the Department's budget and also the Annual Report. Harper informed the Council that a new pumper truck will be needed and is looking at 2026 order date.

Motion by Jacobs; second by Honkomp to adjourn the meeting at 6:33pm. All ayes. Motion carried.

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Marlin Sjaarda, Mayor

ATTEST:

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Michelle Wilson, City Clerk