

The Paullina City Council met in regular session on January 2nd, 2024, in the Council Chambers, City Hall, 127 S Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. & led the Pledge of Allegiance.

Roll Call. Council Members present: Steve Heeren, Carol Honkomp, Nichole Jacobs, Jean Unrau and Dennis Werkmeister. Mayor Sjaarda declared a quorum.

Also present: City Clerk Michelle Wilson, Superintendent of Utilities Kelly Top, Police Chief Nathan Bremer. Guests: Sharon Johnson, Dorothy Harper, Brenda Ebel Kruse, Danelle Strubbe, and Shawn Strubbe. Press: Radtke.

Motion by Honkomp; second by Werkmeister to approve agenda. All ayes. Motion carries.

Public Forum: No comments

Motion by Werkmeister; second by Unrau to approve Resolution 24-01 to adopt Robert's Rules of Order, Newly Revised (RONR) as the guideline for parliamentary procedure. All ayes. Resolution passes.

Motion by Unrau; second by Heeren to approve Consent Agenda with the following items:

- a) Approve minutes from 12/18/23 regular meeting.
- b) Approve 2024 mileage reimbursement rate of 0.67 per mile (IRS 2024 rate)

All ayes. Motion carries.

Motion by Werkmeister; second by Heeren to approve payment of claims. All ayes. Motion carries.

City Clerk Wilson provided the Council with bank reconciliations for April, May and June 2023

Motion by Unrau; second by Werkmeister to authorize William's and Co. to perform Annual Examination of FY23 Financial Statements. All ayes. Motion carries.

Ordinance #9 regarding Council meeting days and times was discussed to consider if any changes if current day and time of meetings should be considered – any changes will be addressed at a future date.

Motion by Honkomp; second by Jacobs to approve Resolution 24-02 to name Mayor Marlin Sjaarda as authorized signer with banks. All ayes. Resolution passes.

Motion by Werkmeister; second by Heeren to approve Resolution 24-03 to approve depositories and limits: Iowa State Bank: \$2 million; Security State Bank: \$7 million; Savings Bank of Primghar: \$2 million. All ayes. Resolution passes.

Resolutions 24-01, 24-02 and 24-03 were voted on by means of a voice vote vs. a roll call vote. All voice votes for the three resolutions were ayes. Motion by Werkmeister; second by Jacobs to allow one roll call vote to satisfy the roll call requirements of Resolutions 24-01, 24-02 and 24-03. Roll call vote: Ayes: Heeren, Honkomp, Jacobs, Unrau and Werkmeister. Nays: None. Motion carries.

Motion by Unrau; second by Honkomp to approve Resolution 24-04 to increase employee contribution from 15% to 20% for family health insurance plan. Roll call vote: Ayes: Unrau, Jacobs, and Honkomp. Nays: Werkmeister and Heeren. Resolution passes.

Motion by Jacobs; second by Werkmeister to approve Mayor Sjaarda's appointment of Honkomp as Mayor Pro Tem. All ayes. Motion carries.

Motion by Unrau; second by Honkomp to approve election of Ryan Harper as Fire Chief. All ayes. Motion carries.

City Clerk Wilson administered the Oaths of Office to Mayor Pro Tem Honkomp and Fire Chief Harper.

Mayor made the following 2024 Council Committee Appointments:

- Public Safety: Unrau and Werkmeister

- Nuisance: Honkomp and Jacobs
- Employee: Unrau and Honkomp
- Parks and Property: Heeren and Jacobs
- Finance and Economic Development: Werkmeister and Jacobs
- Utilities and Streets: Werkmeister and Heeren
- Airport: Unrau and Werkmeister
- Library: Heeren and Honkomp

Motion by Heeren; second by Jacobs to approve Mayor’s Committee Appointments. All ayes. Motion carries.

Motion by Werkmeister; second by Heeren to approve Resolution 24-05 to designate O’Brien County’s Bell-Times-Courier as the newspaper for publication. Roll call vote: Ayes: Heeren and Werkmeister. Nays: Honkomp, Unrau and Jacobs. Resolution fails.

Motion by Honkomp; second by Unrau to approve Resolution 24-05 to designate N’West Iowa Review as the newspaper for legal publications. Roll call vote: Ayes: Honkomp, Unrau and Jacobs. Nays: Heeren and Werkmeister. Resolution passes.

Superintendent of Utilities Kelly Top provided Council with information on future engineering upgrades to water treatment plant.

Motion by Werkmeister; second by Honkomp to authorize purchases related to Southwest Feeder Underground Project. All ayes. Motion carries.

Reports:

Mayor – Thanked past council members mayor, new and re-elected council members, continuing council members, residents that ran for council and mayor positions, and residents that voted. Shared focus on the future – financial reports, infrastructure, proactive maintenance, city appeal and being good and helpful neighbors, upcoming budget process and Municipal Leadership Academy being attended by all council members, Mayor and Superintendent of Utilities, shared that Denny Werkmeister has taken his oath of office at the city hall.

Superintendent of Utilities – Stump grindings mostly cleaned up, working on SW feeder underground project, equipment maintenance, will be starting to fill stump grinding holes, update on Kaden’s testing progress and status, City Council Comments- Werkmeister would like the Council to consider letting the public speak at the time of the agenda item they are here to speak about. Werkmeister would like an explanation sheet to go along with the agenda briefly explaining the agenda items, get a printout of what is in each fund, consideration of having a prayer to start the meeting, and announcement of the IA caucus January 15.

Fire Department- Fire Chief, Ryan Harper, will have the full year end review and budget for the January 16th meeting.

Library – added new Board members

Motion by Jacobs; second by Heeren to adjourn the meeting at 6:31pm. All ayes. Motion carries.

Marlin Sjaarda, Mayor

ATTEST:

Michelle Wilson, City Clerk