

City Council Meeting
 City Hall – Paullina, Iowa – 5:30 P.M.
 September 7, 2021

A regular meeting was called to order this date by Mayor John Ihle. Roll call was answered by Council Members Steve Heeren, Jean Unrau, Lexy Murphy, Carol Honkomp and Jay Jones; City Clerk Sandy Fritz, Electric Superintendent Kelly Top, Electric Lineman Kaden Hewlett, Sewer Operator Mike Rosewall, Police Officer Trenton Morton. Also present: Jeff Bechthold and Wade Sand from MRES, Micah Powers, Mike Neswick from RML, Jason Eygabroad from Beck Engineering.

The following proceedings were had, to-wit:

- AGENDA** Unrau moved and Murphy seconded the motion to approve the agenda for the September 7, 2021 regular meeting. Motion carried by all ayes.
- MINUTES** Honkomp moved and Murphy seconded the motion to approve the minutes of the August 2nd and 16th, 2021 regular meetings. Motion carried by all ayes.
- CLAIMS** Murphy moved and Unrau seconded the motion to approve the Claims List for the month of August, 2021. Motion carried by all ayes.

CLAIMS REPORT- August 2021

VENDOR	REFERENCE	AMOUNT
A & M LAUNDRY	CH - OPER S & M SUPPLIES	373
ACCO	W - OPER S & M	465.7
AFLAC	AFLAC	159.63
AGILITI HEALTH INC	G - AMBULANCE - REPAIR & MAIN	135
AGRI DRAIN	3.5 OZ ENGINEER FABRIC	711.55
AHLERS & COONEY, P.C.	G - LEGAL	50
AVESIS	VISION INS	52.02
AVESIS	VISION INS	39.2
AVESIS	VISION INS	91.22
BENNER ELECTRIC	G - MISC - WONDERLAND BATH	788.9
BLACK HILLS ENERGY/IOWA GAS UT	G - RM - NATURAL GAS	178
BLACK HILLS ENERGY/IOWA GAS UT	NATURAL GAS	181.71
BORDER STATES INDUSTRIES	SUPPLIES	3,037.60
BUNKERS FEED & SUPPLY	G - PARK - OPER/FALL APPLICAT	809.45
CAMPBELL'S TREE SERVICE	G - STUMP REMOVAL	1,056.00
CENEX FLEET FUELING	G - RM - FUEL	1,962.79
CENEX FLEET FUELING	G - POL - FUEL	1,920.18
CENTURY BUSINESS LEASING	G - CIT LEASE COPIER	55.4
CENTURY BUSINESS LEASING	G - CIT LEASE COPIER	55.4

CHEROKEE REG. MED. CENTER	G - AMB - PARA ASSIST	148
CHEROKEE RURAL WATER	WATER - FIRE STATION -	37.6
CITY OF PAULLINA	S - ELECTRIC	4,354.30
CITY OF PAULLINA	E - TRANSFER OUT	4,880.00
CITY OF PAULLINA	E - DEPOSIT FUND	150
CITY OF PAULLINA	LOST TRAN OUT TO DEBT SERVICE	12,354.54
CITY OF PAULLINA	LOST TRANSFER OUT TO GENERAL	22,019.57
COLLECTION SERVICE CENTER	CHILD SUPPORT	251.53
COLLECTION SERVICE CENTER	CHILD SUPPORT	251.53
COLONIAL LIFE	COLONIAL-AT	439.41
COMPU WIZ GRAPHIC SOL.	G - C/T - MISC - WEB SITE	50
COMPU WIZ GRAPHIC SOL.	WEBSITE	100
DEARBORN LIFE INSURANCE CO.	E - LIFE INSURANCE	103.1
DEARBORN LIFE INSURANCE CO.	LIFE INSURANCE	143
DEPARTMENT OF ENERGY	E - PURCHASE CURRENT	16,276.71
DOUBLE F ENTERPRISE, LLC	RM - VEHICLE R & M	375
DOUBLE F ENTERPRISE, LLC	REPAIRING EASTHAM'S STREET	887.5
EFTPS	FED/FICA TAX	3,764.90
EFTPS	FED/FICA TAX	3,750.02
FIRST COOPERATIVE ASSOCIATION	G - RM - WEED SPRAY	133
FIRST COOPERATIVE ASSOCIATION	CORNERSTONE	133
FOUNDATION ANALYTICAL LAB	S - TESTING EXPENSE	224.75
FOUNDATION ANALYTICAL LAB	WATER (POTABLE) TESTING	982.25
FRANK DUNN CO.	G - RM - OPER S & M	829
JIM & SANDY FRITZ	G - T/C - MILEAGE TO CLERK AC	194.88
GRANVILLE AMBULANCE SERVICE	AMBULANCE-PARA ASSIST	1,000.00
H & N SERVICE	G - POLICE - VEH R & M	56.85
HACH COMPANY	CHLORINE FLUORIDE	381.02
HEIMAN FIRE EQUIPMENT	FIRE EXTINGUISHERS INSPECTION	895
IA ASSOC OF MUNICIPAL UTILITIE	E - ENERGIZERS	182.01
IA ASSOC OF MUNICIPAL UTILITIE	E - ENERGIZERS	182.01
IDNR	S - NPDES PERMIT FY 2022	210
IA. DEPARTMENT OF PUBLIC SAFE	G - POL - ONLINE WARRANTS	1,200.00
IOWA DNR	W - WATER USE FEES	122.05
IOWA DNR	AIRPORT DISCHARGE PERMIT	350
IOWA LAKES COMMUNITY COLLEGE	EMT TRAINING	250
IOWA ONE CALL	E - BLDG/GROUNDS - OPER MATRLS	39.7
IOWA RURAL WATER ASSOCIATION	W - FALL CONF. CHRIS ERDMANN	160
IPERS	IPERS	7,721.09
JACK'S UNIFORMS & EQUIP.	G - POLICE OPER S & M	62.9
JACK'S UNIFORMS & EQUIP.	SUPPLIES	2,037.48
JOHN DEERE FINANCIAL	E - SAFETY APPAREL & EQUIP	199.91
JOHN DEERE FINANCIAL	2005 FORD	567.24
MARK'S PUMP SALES & SERVICE	G - MIS. WONDERLAND BATHROOM	2,993.85

METERING & TECHNOLOGY SOL.	E - OPER S & M	293.02
METRO-BILLING SERVICES	G - AMBULANCE	184
METRO-BILLING SERVICES	CLAIMS SUBMITTED	138
MID AMERICAN ENERGY	W - ELECTRIC	438.79
MID AMERICAN ENERGY	G - FIRE - ELEC	271.58
MISSOURI BASIN MPA/S-1	E - CURRENT FOR RESALE	35,909.11
MISSOURI RIVER ENERGY SERVICES	OUT SAMPLING	801.8
MOSQUITO CONTROL OF IOWA	INSECT SPRAYING	4,375.00
NORTHWEST IA AREA SOLID WASTE	G - SOLID WASTE LANDFILL	1,843.45
NORTHWEST IA AREA SOLID WASTE	G - SOLID WASTE RECYCLING	117.7
NORTHWEST IA AREA SOLID WASTE	G - SOLID WASTE LANDFILL FEE	2,361.88
NORTHWEST IA COMM COLLEGE	AMBULANCE TRAINING	75
NORTHWEST IA LEAGUE OF CITIES	21-22 DUES	25
O'BRIEN COUNTY TREASURER	PROPERTY TAXES	1,990.00
O'BRIEN COUNTY ECONOMIC DEV	G - CONT TO AGENCY	1,182.72
OMAHA INSURANCE COMPANY	G - AMB - REFUND, PAID TWICE	130.6
ONE OFFICE SOLUTIONS	G - C/T OFFICE SUPPLIES	143.23
ONE OFFICE SOLUTIONS	INK CARTRIDGE	307.59
ORANGE CITY HEALTH SYSTEM	G - AMB - OPER SUPPLY/MATERIAL	321.87
PAULLINA BUILDING CENTER	G - WONDERLAND BATHROOM	104.32
PAULLINA BUILDING CENTER	G -RM - RAKE, ROD, PAINT	273.64
PAULLINA BUILDING CENTER	G -RM - RAKE, ROD, PAINT	109.31
PAULLINA CHAMBER OF COMM	TREE PLANNING CERTIFICATE	20
PAULLINA CHAMBER OF COMM.	TREE PLANTING CERTIFICATE	20
PAULLINA HARDWARE	G - WONDERLAND -BATHROOM	159.92
PAULLINA HARDWARE	E - OPER - GRASS SEED, PARTS	430.17
PAULLINA HARDWARE	G - POL - JUMP STARTER	96.19
PAULLINA TIMES	G - LEGALS - MINUTES,WAGES	256.38
PAULLINA TIMES	G - LEGALS - MINUTES,WAGES	246.5
TREASURER - STATE OF IOWA	STATE TAXES	1,844.00
PITNEY BOWES GLOBAL FINANCE	W - POSTAGE	500
PRAIRIE MARKET	E - ENERGY REBATE	678.2
PRAIRIE MARKET	E - ENERGY REBATE	93.15
PUHRMANN EXCAVATING	G - RM - BLD/GRNDS - OPER MRLS	161.92
RESCO	E - BLD/GRNDS - OPER MATRLS	2,805.00
RESCO	BOX PAD HOLD DOWNS	592.2
ROSEWALL, MIKE	REIMBURSE CDL	46
RUBBERECYCLE CORPORATION	G - PARK - MULCH FOR PLAYGROUN	12,915.00
SANBORN HARDWARE & RENTAL	G - RM - RENT/LEASE EQUIPMENT	1,184.67
SECURITY STATE BANK	TELCOM - CD RENEWAL	180,821.38
SHAZAM	W - CREDIT CARD FEE	205.26
STOREY KENWORTHY/MATT PAR.	UTILITY BILLS	264.66
SYBESMA GRAPHICS	ATV STICKERS	33
THE COMMUNITY AGENCY	G - CIT - PHONE	401.48

THE COMMUNITY AGENCY	TELEPHONE BILL	398.09
THE CONCRETE GUYS	REPAIR CEMENT ON BIKE PATH	18,750.00
TOWN AND COUNTRY DISPOSAL	G - SOLID WASTE COLLECTION	5,792.25
TOWN AND COUNTRY DISPOSAL	G - SOLID WASTE COLLECTION	5,792.25
TREASURER - STATE OF IOWA	W - EXCISE TAX	1,300.75
TREASURER - STATE OF IOWA	E - SALES TAX	2,237.34
TREASURER - STATE OF IOWA	G - SOLID WASTE - SALES TAX	3,761.87
TRIPLE R, INC.	POST HOLE DIGGER	1,331.76
TURNER SERVICE	W - BLDG/GROUNDS OPER MTRLS	1,208.00
UNITY POINT-CLINIC	S - MEDICAL/WELLNESS	84
UTILITY EQUIPMENT COMPANY	W - OPER	109.16
UTILITY EQUIPMENT COMPANY	SUPPLIES	2,000.28
VC3 INC.	SEPTEMBER BILLING	330.3
VECTOR C/O CHAD CLEVELAND	21-22 DUES	6,159.00
VERIZON WIRELESS	G - POLICE - PHONE	181.9
VERIZON WIRELESS	POLICE TELEPHONE BILL	181.88
CARD SERVICES	G -- C/T - T & C	129.79
CARD SERVICES	E - FOOD	887.29
WELLMARK BC/BS OF IOWA	E - INS WITH	13,991.20
THE WINDOW WASHER	G - CH B/G OPER	40
ZIEGLER INC.	RM - VEHICLE REPAIR & MAIN	579.55
Accounts Payable Total		423,895.58
Invoices: Paid		336,062.89
Invoices: Scheduled		87,832.69
Total Paid On: 8/16/21		12,313.92
Total Paid On: 8/30/21		12,148.06
Total Payroll Paid		24,461.98
***** REPORT TOTAL *****		448,357.56

	Aug-21	Revenue	Expense
GENERAL FUND TOTAL		30,564.41	64,636.56
ROAD USE TAX FUND TOTAL		9,810.76	0
EMPLOYEE BENEFITS FUND TOTAL		452.15	13,335.81
EMERGENCY FUND TOTAL		43.34	0
LOCAL OPT. SALES TAX FUND TOTA		13,321.73	12,354.54
DEBT SERVICE FUND TOTAL		11,119.09	0
ARP COVID-19 GRANT TOTAL		72,798.06	0
WATER UTILITY FUND TOTAL		25,500.81	15,768.67
SEWER UTILITY FUND TOTAL		15,156.61	9,101.11
ELECTRIC UTILITY FUND TOTAL		110,356.55	89,725.03
COMMUNITY CABLE TV FUND		1,341.18	0
TOTAL			
TOTALS		290,464.69	204,921.72

INQUIRES FROM
AUDIENCE

None.

REPORTS

Top reported we need to look at purchasing a Service Saver. Fritz reported the new logo on the water tower will be placed on NW and SE side of the water tower. Ihle and Honkomp toured Paullina with Wesley Fopma, from Randy Feenstra's office. They discussed development and outside funding.

SALE OF INDUSTRIAL LOT
ERIC MAGNUSSEN

Unrau introduced Resolution # 21-22 entitled "Resolution (1) approving the minimum development requirements, competitive criteria, and procedures for disposition of certain property located within the Urban Renewal Plan Area; (2) Determining that the proposal submitted by Eric Magnussen satisfies the operating requirements and declaring the intent of the City to enter into a development agreement by and among the City of Paullina and Eric Magnussen in the event that no competing proposals are submitted; and (3) soliciting competing proposals."

Jones seconded the motion to adopt. Roll was called and the vote was as follows:

AYES – Jones, Heeren, Murphy, Unrau, Honkomp

NAYS: None

ABSENT: None

The Mayor declared the resolution as adopted.

MRES – ELECTRIC SYSTEM
ASSESSMENT

Jeff Bechtold, from Missouri River Energy Services, presented an Assessment of the City of Paullina Electric System. Bechtold stated the following items need to be addressed:

1. Substation inspections and breaker maintenance.
2. Tree Trimming.
3. Secondary wires mounted higher than the primary.
4. Trancloser change outs need to be replaced.
5. Upgrade poles and cross arms.
6. Transformer change outs.
7. Mapping of the system.

Bechtold stated we have adequate materials for normal operation and maintenance, need to look at converting to an all underground system, purchase a digger derrick truck and make sure we have staff to operate the system.

BALL DIAMOND LIGHTS

Jason Eygabroad, from Beck Engineering, presented the preliminary plans and specs to replace the lights at the city ball diamond. The City of Paullina will remove the existing lights and poles and bore the new service. All other items will be completed by the contractor.

Murphy moved and Honkomp seconded the motion to set the bid letting for the Ball Diamond Light project for October 14 at 2:00 p.m. at City Hall and the Public Hearing will be held on October 18, 2021 at 5:30 p.m. to award the bid. Motion carried by all ayes.

RML ARCHITECTS, LLC

Mike Neswick, from RML Architects, LLC, presented the updated Paullina Emergency Services Building Contract. The pricing and contract details were clarified. The Paullina Fire Department will be contacted to discuss a location, features of the building and funding.

Heeren moved and Murphy seconded the motion to reconsider the RML Contract at the next meeting on September 20, 2021.

NUISANCE UPDATES

The Nuisance Violation Hearings for the properties on East Broadway and 317 S Maple were held at the O'Brien County Courthouse on September 7, 2021. The judge ruled in favor of the City of Paullina in both cases.

FIREWORKS ORDINANCE CHANGE – 2ND READING

Honkomp moved and Murphy seconded the motion to approve the second reading of the ordinance amending the fireworks ordinance by change the discharge dates to the Monday before the last Saturday in June thru July 4 from the hours of 9 am until 10 pm. Exception: discharge house are extended to 11 pm on the 4th of July. Motion carried by all ayes.

**VICIOUS DOG HEARING
HENDERSON**

The victim in the Henderson Vicious Dog Case has been contacted to file a statement but, has not replied back.

SALE OF LOT - FIELDS

Murphy introduced Resolution # 21-23 entitled “Resolution to Sell Real Property to Scott and Kathy Fields and Set Public Hearing Date.” Unrau seconded the motion to adopt. Roll was called and the vote was as follows:

AYES – Jones, Heeren, Murphy, Unrau, Honkomp

NAYS: None

ABSENT: None

The Mayor Pro Tem declared the resolution as adopted.

COMPUTERS

Murphy moved and Unrau seconded the motion to accept the bid from Compu Wiz for 3 new computers and monitors for \$2,728.50. Motion carried by all ayes.

REAL ESTATE SALE

Micah Powers discussed with the council his plans for Lot 2 in the Paullina Industrial Park.

**CLOSED SESSION REAL
ESTATE TRANSACTION**

Murphy moved and Honkomp seconded the motion to enter into a closed session to discuss real estate at 7:50 p.m. On call of the roll the motion carried. The vote was as follows: AYES: Carol Honkomp, Steve Heeren, Lexy Murphy, Jay Jones and Jean Unrau. NAYS: None.

Murphy moved and Unrau seconded the motion approving to exit the closed session at 8:01 p.m. On call of the roll the motion carried. The vote was as follows: AYES: Carol Honkomp, Steve Heeren, Lexy Murphy, Jay Jones and Jean Unrau. NAYS: None

No official action was taken.

ADJOURN

The time being 8:05 p.m. Heeren moved and Unrau seconded the motion to adjourn. Motion carried by all ayes.

John Ihle, Mayor

Attest:

Sandy Fritz, City Clerk
SEAL:

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