

The Paullina City Council met in regular session on December 4, 2023 in the Council Chambers, City Hall, 127 S Main St, Paullina, Iowa. Mayor Brenda Ebel Kruse called the meeting to order at 5:30 p.m. & led the Pledge of Allegiance.

Roll Call. Council Members present: Steve Heeren, Carol Honkomp, Jay Jones, Lexy Murphy, Jean Unrau. Mayor Ebel Kruse declared a quorum.

Also present: Assistant Clerk Alex Griggs, Superintendent of Utilities Kelly Top, Fire Chief Ryan Harper, Police Chief Nathan Bremer. Guests: Marlin Sjaarda, Nichole Jacobs, Denny Werkmeister, Glenda Heithus, Cindy Richter, Jill Rausch, Rita Kruger, Danelle Strubbe, Carmen Billick, Ben Groen. Press: Radtke.

Motion by Unrau; second by Honkomp to approve agenda. All ayes. Motion carried.

Motion by Unrau; second by Murphy to approve 11/20/23 regular meeting minutes. All ayes. Motion carried.

Motion by Honkomp; second by Murphy to approve payment of claims. All ayes. Motion carried.

Griggs updated Council with bank reconciliation from January 2023.

Motion by Honkomp, second by Murphy to accept all costs associated with contract creation & transfer of 5 parcels of AgState property & easements for future bike path connection to downtown. All ayes. Motion carried.

Motion by Unrau; second by Murphy for Resolution 23-43 to appoint Alex Griggs as Deputy Clerk with \$1.50/hour raise effective 12/1/23. Roll call vote. Ayes: Heeren, Honkomp, Jones, Murphy, Unrau. Nays: none. Resolution passed. Griggs recited the oath of office for Deputy Clerk.

Motion by Honkomp; second by Jones for Resolution 23-44 to authorize Alex Griggs as additional signor with Security State Bank. Roll call vote. Ayes: Heeren, Honkomp, Jones, Murphy, Unrau. Nays: none. Resolution passed.

Motion by Murphy; second by Heeren for Resolution 23-45 to approve \$20/hour pay for cleaning city offices and Laue Community room effective at her 6 months on December 18. Roll call vote. Ayes: Heeren, Honkomp, Jones, Murphy, Unrau. Nays: none. Resolution passed.

Motion by Honkomp; second by Murphy to appoint Kelly Top as the primary representative and Steve Heeren as the alternate representative for NW IA Area Solid Waste Agency Committee.

Motion by Unrau; second by Jones to approve request of \$740 for Upper Des Moines Client Services.

Agenda Item #15 tabled until December 18, 2023.

Motion by Unrau; second by Murphy to approve proposed healthcare plan presented by Kent Faust on 11/6/23. All Ayes. Motion carried.

Motion by Unrau; second by Honkomp to accept 2023 Street Finance Report. All ayes. Motion carried.

Motion by Jones; second by Honkomp to table the proposed amendment to Traffic Code Ordinance Title IV/Ch 1/Article 5.06 No Parking Zones to restrict parking to one side only on all truck routes and roads under 29 feet wide, including boulevards until after January 1, 2024. All ayes. Motion carried.

Motion by Heeren; second by Unrau to accept the Public Hearing and Letting on January 16th at 5:30pm for the Sanitary Sewer Lagoon Aeration Project with a bid date of January 11th.

Motion by Jones; second by Unrau to introduce the 2nd reading of Ordinance No. 36 amending the Zoning Ordinance Article 15 Sign Regulations on restrictions for digital signs in residential and commercial districts. (2nd reading and waive the 3rd). Roll call vote: Ayes: Honkomp, Jones, Murphy, Unrau. Nays: Heeren.

Motion by Murphy; second by Unrau to adjourn meeting at 7:47 pm. All ayes. Meeting adjourned.

Brenda Ebel Kruse, Mayor

ATTEST:

Michelle Wilson, City Clerk

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CLAIMS REPORT 12/04/2023

VENDOR	REF	AMT
A & M LAUNDRY	MOPS,MATS,TOWELS	\$43.00
AT&T MOBILITY	OCT BILLING	\$131.01
BLACK HILLS ENERGY/IOWA GAS UT	NOV BILLING	\$444.77
CENEX FLEET FUELING	FUEL	\$910.78
DIAMOND VOGEL	PAINT	\$551.17
IOWA DEPARTMENT OF PUBLIC SAFE	IOWA SYSTEM INVOICE	\$1,200.00
MARCUS NEWS	136-10/16 MINUTES, 192 CLAIMS	\$423.77
NORTHWEST IOWA COMM. COLLEGE	CPR TRAINING	\$120.00
PITNEY BOWES BANK INC	METER LEASE	\$399.45
THE COMMUNITY AGENCY	NOV BILLING	\$320.20
TEAM LAB INNOVATIVE SOLUTIONS	ICE MELT,DE-ICER	\$666.00
TREASURER - STATE OF IOWA	SALES AND USE TAX	\$331.44
VC3 INC.	NOV BILLING	\$153.27
VERIZON WIRELESS	NOV BILLING	\$181.68
WELLMARK BC/BS OF IOWA	INS	\$3,466.49
EMC INS	INS	\$7,121.46
	GENERAL FUND TOTAL	\$16,464.49
DEARBORN LIFE INSURANCE CO.	INS	\$13.30
	EMPLOYEE BENEFITS TOTAL	\$13.30
BLACK HILLS ENERGY/IOWA GAS UT	NOV BILLING	\$43.25
	IOWA STATE BANK CAP PROJ TOAL	\$43.25
CERTIFIED TESTING SERVICES	GEOTECH REPORT	\$1,925.00
ENGINEERED EQUIPMENT SERVICES	PARTS	\$32,236.77
	ARP COVID-19 GRANT TOTAL	\$34,161.77
CENEX FLEET FUELING	FUEL	\$145.55
DEARBORN LIFE INSURANCE CO.	INS	\$13.30
IOWA ONE CALL	LOCATES	\$13.50
JOHN DEERE FINANCIAL	SUPPLIES	\$25.97
THE COMMUNITY AGENCY	NOV BILLING	\$38.37
TREASURER - STATE OF IOWA	OCT 2023 WET TAX	\$1,225.29
VC3 INC.	NOV BILLING	\$153.27
WELLMARK BC/BS OF IOWA	INS	\$385.16
	WATER UTILILTY FUND TOTAL	\$2,000.41
DEARBORN LIFE INSURANCE CO.	INS	\$15.80
IOWA ONE CALL	LOCATES	\$13.50
TREASURER - STATE OF IOWA	SALES AND USE TAX	\$114.52
WELLMARK BC/BS OF IOWA	INS	\$1,155.46
	SEWER UTILITY FUND TOTAL	\$1,299.28
A & M LAUNDRY	MOPS,MATS,TOWELS	\$24.44
BLACK HILLS ENERGY/IOWA GAS UT	NOV BILLING	\$35.26
CENEX FLEET FUELING	FUEL	\$328.81
DEARBORN LIFE INSURANCE CO.	INS	\$29.10
IOWA ONE CALL	LOCATES	\$13.70
JOHN DEERE FINANCIAL	SUPPLIES	\$153.88
MISSOURI RIVER ENERGY SERVICES	URD PROJ	\$1,334.52
SCHWEBACH TREE SERVICE	TREE REMOVAL	\$46,335.00
THE COMMUNITY AGENCY	NOV BILLING	\$80.69
TREASURER - STATE OF IOWA	SALES AND USE TAX	\$1,222.74
VC3 INC.	NOV BILLING	\$153.27
WELLMARK BC/BS OF IOWA	DEC BILLING	\$2,696.18
	ELECTRIC UTILITY FUND TOTAL	\$52,407.59
	AP CLAIMS TOTAL	\$106,390.09