

City Council Meeting
City Hall – Paullina, Iowa – 5:30 P.M.
January 6, 2020

A regular meeting was called to order this date by Mayor John Ihle. Roll call was answered by Council Members Carol Honkomp, Steve Heeren, Jean Unrau, Lexy Murphy and Jay Jones; Public Works/ Water/Wastewater Superintendent Chris Erdmann, City Clerk Sandy Fritz and Chief of Police Nathan Bremer. Also present: Richard Radtke ,Shawn Puhmann, Brent Noteboom, Ryan Harper, Dennis Werkmeister, Karl Kellen and Kari Oostra Absent: Electric Superintendent Kelly Top.

The following proceedings were had, to-wit:

AGENDA Honkomp moved and Jones seconded the motion to approve the agenda for the January 6, 2020 regular meeting. Motion carried by all ayes.

MINUTES Unrau moved and Honkomp seconded the motion to approve the minutes of the December 2nd and 16th, 2019 regular meetings. Motion carried by all ayes.

CLAIMS Heeren moved and Murphy seconded the motion to approve the Claims List for the month of December 2019. Motion carried by all ayes.

CLAIMS REPORT

VENDOR	REFERENCE	AMOUNT
A & M LAUNDRY	SUPPLIES	123.8
ACCO	ACCO LIQUID CHLORINATING	323.8
AFLAC	AFLAC	154.54
ALTEC INDUSTRIES, INC	E - ATLEC BUCKET TRUCK	1,061.78
AMERICAN UNDERGROUND SUPPLY	SEWER SADDLE SS BAND STRAPS	251.21
AVESIS		-20.21
AVESIS	VISION INS	41.09
AVESIS	VISION INS	20.88
BARCO MUNICIPAL PRODUCTS, INC.	NO PARKING SIGNS/STOP SIGNS	586.24
BLACK HILLS ENERGY	NATURAL GAS	1,104.16
BORDER STATES ELECTRIC	K4221C PHOTOCTRL	140.72
CENEX FLEET FUELING	RUT - FUEL	1,375.54
CENEX FLEET FUELING	G - POL - FUEL	1,240.85
CENTURY BUSINESS LEASING	G - CIT LEASE COPIER	55.4
CITY OF PAULLINA	LOST - TRAN OUT TO DEBT SERV	12,147.07
CITY OF PAULLINA	LOST - TRAN OUT TO GEN	20,986.01
COLLECTION SERVICE CENTER	CHILD SUPPORT	730.14
COLLECTION SERVICE CENTER	CHILD SUPPORT	730.14
COLLECTION SERVICE CENTER	CHILD SUPPORT	730.14
COLONIAL LIFE	COLONIAL	347.5
COMPU WIZ GRAPHIC SOL.	WEBSITE	50
DAN'S ELECTRIC	METER SOCKET 200A	2,026.20
DEARBORN LIFE INSURANCE	LIFE INSURANCE	103.1
DEPARTMENT OF ENERGY	E - PURCHASE CURRENT	14,146.21
EFTPS	FED/FICA TAX	3,926.91
EFTPS	FED/FICA TAX	4,863.05
EFTPS	FED/FICA TAX	3,701.30
ED M. FELD EQUIPMENT	NAME TAGS	106
FOUNDATION ANALYTICAL	WATER (POTABLE) TESTING	682.25
GRAFIX SHOPPE	CAR EMBLEM - REPAIR	60.75

GRANVILLE AMBULANCE SERVICE	AMBULANCE CHARGE	200
H & N SERVICE	OIL FILTER & SERVICE	52.85
HACH COMPANY	FLUORIDE & MAGANESE	380
IOWA INFORMATION INC	CLASSIFIED EMT/GENERAL LABORER	111.84
IOWA ONE CALL	LOCATES	25.2
IOWA STATE BANK	E - CERTIFICATE OF DEP RENEW	105,865.99
IOWA WORKFORCE DEVELOPMENT	E - UMEMPLY TAX	29.01
IPERS	IPERS	5,434.97
ITRON, INC.	SOFTWARE UP TO 2500 METERS	1,249.31
JANITOR'S CLOSET, LTD.	40-45 GAL 16 MIC 250/CS	96.01
JOHN DEERE FINANCIAL	SHOCKS/FILTER/STRUTS/BRA KE PAD	1,252.08
MARK'S PUMP SALES & SERVICE	PRO STAT HEATPUMP/LABOR	396.23
METRO-BILLING SERVICES	CLAIMS	110
MID AMERICAN ENERGY	W - ELECTRIC	499.77
MISSOURI BASIN MPA/S-1	E - PURCHASE CURRENT	23,600.38
NORTHWEST IA AREA SOLID WASTE	G - SOLID WASTE LANDFILL FEE	1,558.55
NORTHWEST IOWA COMM. COLLEGE	G - POL - USE OF ROOM/TRACK	85
ONE OFFICE SOLUTIONS	LASER CARTRIDGE/LEGAL PAPER	430.93
PAULLINA BUILDING CENTER	FESTIVAL LIGHTS/TOOL BIT	95.22
PAULLINA HARDWARE	E - SUPPLIES CHAMBER LIGHTS	381.25
PAULLINA HARDWARE	G - POLICE - SHOVEL/BRUSH	456.82
PAULLINA TIMES	MINUTES & CLAIMS	245.18
TREASURER - STATE OF IOWA	STATE TAX	1,288.00
POLICE LEGAL SCIENCES, INC.	LEGAL UPDATE TRAINING YEARLY	240
PRAIRIE MARKET	E - EMPLOYEE FOOD	63.96
PUHRMANN EXCAVATING	STORM DRAIN/SPORTS COMPLEX	6,220.00
PURCHASE POWER	G - C/T - POSTAGE METER LEASE	127.35
RON DRENKOW MOTORS, INC.	WHEEL ALIGNMENT/HUB	470.35
SANDRY FIRE SUPPLY, L.L.C.	SUPPLIES	1,853.10
SHAZAM	E - CREDIT CARD FEE	119.53
SHAZAM	W - DEC CREDIT CARD	9.7
THE COMMUNITY AGENCY	TELEPHONE BILL	392.64
TOWN AND COUNTRY DISPOSAL	G - SOLID WASTE - COLLECTION	5,917.00
TOWN AND COUNTRY DISPOSAL	G - SOLID WASTE - COLLECTION	5,917.00
TOWN AND COUNTRY IMPL.	FIRE TRUCK REPAIR	2,269.66
TREASURER - STATE OF IOWA	SALES TAX - OCT/DEC 2019	2,549.00
TRIPLE R, INC.	RUT - VEH R & M 08 STERLING	28
UMB BANK, N.A.	DEBT SERV - WEST LOT - FEE	800
UNITED STATES POST OFFICE	W - FIRST CLASS PRESORT FEE	
UPPER DES MOINES OPPORTUNITY	E - LIHEAP REFUND	233.98
VERIZON WIRELESS	POLICE TELEPHONE BILL	185.78
CARD SERVICES	G - POL - ADS	709.51
WELLMARK BC/BS OF IOWA	E - HEALTH INS	10,105.76

WESCO	58 PIN-KIT DIE PIN KIT	77.04
ZIEGLER INC.	FILTER, ELEMENT,	125.82
Accounts Payable Total		254,035.46
Invoices: Paid		198,080.62
Invoices: Scheduled		55,954.84
	Refund Checks Total	
Total Paid On: 12/09/19		10,712.24
Total Paid On: 12/23/19		15,745.66
Total Paid On: 1/06/20		10,255.40
Total Payroll Paid		36,713.30
***** REPORT TOTAL *****		290,748.76
Dec-19	Revenue	Expense
GENERAL FUND TOTAL	36,848.97	39,291.19
ROAD USE TAX FUND TOTAL	8,368.86	417.82
EMPLOYEE BENEFITS FUND	5,085.08	5,720.30
EMERGENCY FUND TOTAL	469.88	0
LOCAL OPT. SALES TAX FUND	24,294.14	26,579.82
T.I.F. FUND TOTAL	3,646.36	0
DEBT SERVICE FUND TOTAL	23,921.84	800
MAPLE STRET SPEC. ASSESS.	2,320.00	0
BUSINESS PARK CAP.PROJECT	0	1,448.00
IOWA STATE BANK CAP PROJ	0	170.06
WEST LOT CAPITAL PROJ	0	1,910.00
TOTAL		
WATER UTILITY FUND TOTAL	16,557.59	10,068.93
SEWER UTILITY FUND TOTAL	13,137.09	9,229.65
ELECTRIC UTILITY FUND	79,839.37	63,405.14
TOTAL		
TOTALS	214,489.18	159,040.91

INQUIRES FROM THE AUDIENCE None

REPORTS

Fritz reported the city will have an insurance risk assessment on January 9, 2020. Mayor Ihle stated the new council members need to take the 100 and 700 tests for the National Incident Command. Jared Johnson will be asked to the next meeting to explain the testing procedures.

GRANVILLE AMBULANCE REQUEST

Karl Kellen and Kari Oostra, representing the Granville Ambulance Service, asked for a donation from the City of Paullina to help purchase a \$47,000 power cot. Granville has raised \$37,000. Granville stated 68% of their calls are from Paullina for paramedic assists. The council decided to table the issue until the January 20, 2020 meeting.

2020 CITY APPOINTMENTS

Honkomp moved and Murphy seconded the motion to approve the following city appointments for 2020:

Fire Chief – Brent Noteboom

Treasurer – Johnene Altman

Airport Manager – Brian Fisch

City Attorney – Tisha Halverson

Ambulance President – Lauri Struve and Jeff Patterson

City Clerk – Sandy Fritz – 2 year term.

Newspaper – O'Brien County – Bell – Times – Courier.

Motion carried by all ayes.

2020 DEPOSITORIES

Heeren moved and Unrau seconded the motion to approve the following depositories for 2020: Iowa State Bank – 2 million,

Security State Bank – 5 million and Savings Bank – 2 million.
Motion carried by all ayes.

MAYOR APPOINTMENTS Mayor Ihle made the following Committee Appointments:
Employee – Carol Honkomp, Steve Heeren
Finance & Economic Development – Jean Unrau, Jay Jones
Electric, Water, Sewer, Streets and Alleys – Jay Jones, Steve Heeren
Nuisances – Steve Heeren, Lexy Murphy
Public Safety – Jean Unrau, Carol Honkomp
Airport, parks, fitness trail and Laue Room – Lexy Murphy, Jay Jones.

PUBLIC HEARING
USDA LOAN Mayor Ihle announced that this was the time and place set for a public hearing and meeting to consider the USDA Rural Development for Financial Assistance to purchase a pumper truck. The Mayor then asked if any written objections had been filed. City Clerk Fritz reported no written objections had been filed. The Mayor then asked for any oral objections. Fire Chief Brent Noteboom stated the fire department would not be able to comply with the USDA's bidding requirements and would like to look for other sources to finance the pumper truck. The fire department will talk with the townships to discuss the purchase of a new pumper. Where upon the Mayor declared the time for receiving any oral or written objections to be closed. Honkomp moved and Unrau seconded the motion to close the public hearing at 6:25 p.m. Motion carried by all ayes.

The resolution agreeing to apply for financial assistance with the USDA, to purchase a pumper truck failed for the lack of a motion.

RESOLUTION 20-01 Unrau introduced Resolution #20-01 entitled "RESOLUTION APPOINTING CHRIS ERDMANN AS THE REPRESENTATIVE AND JOHN IHLE AS THE ALTERNATE TO THE NORTHWEST IOWA SOLID WASTE AGENCY." Murphy seconded the motion to adopt. Roll was called and the vote was as follows:
AYES – Honkomp, Heeren, Unrau, Murphy, Jones
NAYS: None
ABSENT: None

MERCY ONE STEPS The Mayor declared the resolution as adopted. Mercy Medical Clinic has requested to have the steps replaced at the clinic. Heeren moved and Jones seconded the motion to take bids to replace the steps. Motion carried by all ayes.

DOLLAR GENERAL LIQUOR LICENSE Heeren moved and Honkomp seconded the motion to approve a Class C Beer Permit, Class B Wine Permit with Sunday Sales for the Dollar General Store. Motion carried by all ayes.

NUISANCES Discussion was had on the property at 317 S Maple and 218 S Harker. Unrau moved and Murphy seconded the motion to send a Nuisance Violation to 218 S Harker to have the junk vehicles removed. Motion carried by all ayes.

FY 18-19 EXAMINATION City Clerk Fritz reviewed the FY19 City Examination conducted by Williams and Company with the council. Jones moved and Honkomp seconded the motion to approve the FY 19 City of Paullina Examination. Motion carried by all ayes.

FY 20-21 BUDGET

The council reviewed the first draft of the FY 2021 budget. Department heads will meet to adjust the budget and present it at the next meeting.

RESOLUTION 20-02

Unrau introduced Resolution #20-02 entitled "RESOLUTION TO APPROVE CONTRACT FOR ADMINISTRATIVE SERVICES WITH MRES AND THE CITY OF PAULLINA FOR WESTERN AREA POWER ADMINISTRATION." Heeren seconded the motion to adopt. Roll was called and the vote was as follows:
AYES – Honkomp, Heeren, Unrau, Murphy, Jones
NAYS: None
ABSENT: None

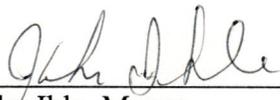
The Mayor declared the resolution as adopted

ACCESS SYSTEMS

Murphy moved and Honkomp seconded the motion to approve signing the agreement with Access Systems to evaluate our current infrastructure to check for issues impacting our system. Motion carried by all ayes.

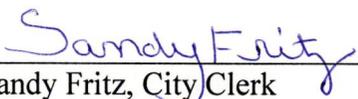
ADJOURN

The time being 7:15 p.m. Heeren moved and Honkomp seconded the motion to adjourn. Motion carried by all ayes.



John Ihle, Mayor

Attest:



Sandy Fritz, City Clerk
SEAL:

