

**Marlin Sjaarda** (2025)  
Mayor  
**Kelly Top**  
Supt. of Utilities  
**Michelle Wilson**  
City Clerk  
**Alex Griggs**  
Deputy Clerk



COUNCIL MEMBERS:  
**Steve Heeren** (2025)  
**Carol Honkomp** (2025)  
**Nichole Jacobs** (2027)  
**Jean Unrau** (2027)  
**Dennis Werkmeister** (2027)

**City of Paullina**

**712-949-3428**

**REGULAR CITY COUNCIL MEETING**

**MONDAY, FEBRUARY 5, 2024, at 5:30 pm**

**Location: City Hall Council Chambers at 127 South Main St.**

**Watch livestream: [Facebook.com/cityofpaullina](https://www.facebook.com/cityofpaullina)**

1. Call to order - Roll Call
2. Pledge of Allegiance
3. Approval of agenda
4. Public Forum\* for items on and off the agenda (see Page 2)
5. Consent Agenda (All consent items will be enacted by one motion. There will be no separate discussion of these items unless a request is made to remove any items before approval of the agenda.)
  - a. Approve minutes from 1/16/24 regular meeting
6. Approve payment of claims
7. Resolution to approve the proposed bid on plans, specifications, form of contract and project cost for the 2024 City of Paullina Lagoon Aeration Project with King Contracting for the Base Bid + Alternate 2 totaling \$434,776.50
8. Budget Presentations:
  - a. Library
  - b. Ambulance
  - c. Swanson Sports Complex
  - d. Police
  - e. Fire
9. Discuss Special Council Meeting for budget discussions
10. Receive July and August 2023 (FY-24) bank reconciliation journals
11. Resolution to pre-authorize payment of recurring claims
12. Resolution to approve raise for Kaden Hewlett per contract to \$32.30 per hour
13. Resolution to approve Tyler Wilbur CDL Training and Licensing Agreement
14. Discuss building permit approval process
15. Discuss engaging consultant to review and provide recommendations regarding City debt limit, bonding, etc.
16. Discuss usage of the old bank building
17. Receive Resignation of Treasurer
18. Reports
  - a. Mayor
  - b. Superintendent of Utilities
  - c. City Clerk
  - d. City Council Comments
  - e. Committee Reports
  - f. Departments – Police/Fire/Ambulance/Library/Airport
19. Adjourn

**REMINDERS:** *Next regular meeting: Tuesday, February 20, 2024, at 5:30 p.m.*

**\*Public Forum** is the City Council’s opportunity to hear comments from you at the beginning of the Regular City Council Meeting for items both on and off the agenda, except for “public hearing” items. During Public Forum, the City Council receives comments and refrains from speaking. The Mayor may ask the City Clerk or a Council Member to follow up. The number of speakers will not usually be limited at the public forum; total length of the forum is desired to not exceed fifteen (15) minutes, and may be lengthened at the discretion of the Mayor and Council. Anyone who wants to speak during Public Comment Period should do the following:

1. Raise your hand to be recognized by the Mayor and then stand and state your name and address. If you have handouts, please give them to the City Clerk before the meeting.
2. Be concise and limit comments to five (5) minutes. You may not save your time for later or yield the remainder of your time to someone else. After speaking, please be seated.
3. If you are addressing a matter on the agenda, state the agenda item you are speaking about and if you are speaking on more than one agenda item, arrange your comments in chronological order.
4. Try not to duplicate information that has already been presented.
5. Direct comments to the entire Council and not to an individual. Questions and issues raised during this time will generally not be answered during this time.
6. Maintain a courteous and respectful manner.
7. If you are the presenter on an item which has been formally placed on the Council agenda, this public forum process does not apply, although you are asked to be succinct in your presentation.
8. Iowa law requires certain matters to have public hearings, which have their own comment periods. Comments pertaining to a public hearing item should be saved for that item, and the five-minute comment period will also apply for public hearings.

Thank you to everyone in the audience for attending this important business meeting.