

**Marlin Sjaarda** (2025)  
Mayor  
**Kelly Top**  
Supt. of Utilities  
**Michelle Wilson**  
City Clerk  
**Alex Griggs**  
Deputy Clerk



COUNCIL MEMBERS:  
**Steve Heeren** (2025)  
**Carol Honkomp** (2025)  
**Nichole Jacobs** (2027)  
**Jean Unrau** (2027)  
**Dennis Werkmeister** (2027)

**City of Paullina**

**712-949-3428**

**TENTATIVE REGULAR CITY COUNCIL MEETING AGENDA**

**MONDAY, July 15, 2024, at 5:30pm**

**Location: City Hall Council Chambers, 127 South Main St, Paullina, IA 51046**

**Watch livestream: Facebook.com/cityofpaullina**

1. Call to order - Roll Call - Pledge of Allegiance
2. Approval of agenda
3. Public Forum\* for items on and off the agenda
4. Consent Agenda (All consent items will be enacted by one motion. There will be no separate discussion of these items unless a request is made to remove any items before approval of the agenda.)
  - a. Approve minutes from 7/1/2024 regular meeting
  - b. Approve payment of claims and pre-authorized claims
  - c. Receive June financial reports
5. City Announcements
  - a. King Construction has begun work at the Lagoon
  - b. Reminder to not discharge grass clippings onto streets and sidewalks (and please remind neighbors)
6. Consider approval of Brian Feltman as Airport Manager of the City of Paullina Airport
7. Consider approval of Braden Hint as Volunteer Firefighter
8. Consider approval of the pay-out of 140 hours PTO banked in July 2023 for Police Chief Nate Bremer
9. Compensation for FY 25 for City Employees
  - a. Employee Committee compensation recommendations
  - b. Consider resolution to authorize wage payment for FY 25 for City Employees
10. Consider extension of existing Town and Country contract for an additional 60 days
11. Consider resolution to approve D.A. Davidson Bonding
12. Consider approval of the purchase of reel trailer for \$7900.00 for the Electric Department
13. Consider approval of street repairs-Beck Excavation, Inc. \$77,653.30
14. Consider resolution proposing to vacate and dispose of public street and set public hearing for Monday, August 5, 2024
15. Garbage Rates
  - a. Consider resolution to amend garbage rate ordinance
  - b. First reading for garbage rate ordinance amendment
16. Sewer Rates
  - a. Consider resolution to amend sewer rate ordinance
  - b. First reading for sewer rate ordinance amendment
17. Electric Rates
  - a. Consider resolution to amend electric rate ordinance
  - b. First reading for electric rate ordinance amendment
18. Water Rates
  - a. Consider resolution to amend water rate ordinance
  - b. First reading for water rate ordinance amendment
19. Reports
  - a. Superintendent of Utilities and City Clerk Reports
  - b. Mayor and City Council Comments
  - c. Committee Reports
  - d. Departments – Police/Fire/Ambulance/Library/Airport
20. Adjourn

**REMINDERS:**      *Next regular meeting: Monday, August 5, 2024, at 5:30 p.m.*

**\*Public Forum** is the City Council's opportunity to hear comments from you at the beginning of the Regular City Council Meeting for items both on and off the agenda, except for "public hearing" items. During Public Forum, the City Council receives comments and refrains from speaking. The Mayor may ask the City Clerk or a Council Member to follow up. The number of speakers will not usually be limited at the public forum; total length of the forum is desired to not exceed fifteen (15) minutes, and may be lengthened at the discretion of the Mayor and Council. Anyone who wants to speak during Public Comment Period should do the following:

1. Raise your hand to be recognized by the Mayor and then stand and state your name and address. If you have handouts, please give them to the City Clerk before the meeting.
2. Be concise and limit comments to five (5) minutes. You may not save your time for later or yield the remainder of your time to someone else. After speaking, please be seated.
3. If you are addressing a matter on the agenda, state the agenda item you are speaking about and if you are speaking on more than one agenda item, arrange your comments in chronological order.
4. Try not to duplicate information that has already been presented.
5. Direct comments to the entire Council and not to an individual. Questions and issues raised during this time will generally not be answered during this time.
6. Maintain a courteous and respectful manner.
7. If you are the presenter on an item which has been formally placed on the Council agenda, this public forum process does not apply, although you are asked to be succinct in your presentation.
8. Iowa law requires certain matters to have public hearings, which have their own comment periods. Comments pertaining to a public hearing item should be saved for that item, and the five-minute comment period will also apply for public hearings.

Thank you to everyone in the audience for attending this important business meeting.

## Paullina City Council Minutes 07/01/2024

The Paullina City Council met in regular session on Monday, July 1, 2024, at 5:30 in the Council Chambers, City Hall, 127 South Main St, Paullina, Iowa. Mayor Marlin Sjaarda called the meeting to order at 5:30 pm. Roll Call was taken. Council Members present: Steve Heeren, Carol Honkomp, Nichole Jacobs, Jean Unrau and Dennis Werkmeister. Staff present: Deputy Clerk Alex Griggs, Police Chief Nathan Bremer, Superintendent of Utilities Kelly Top, and Library Director Matt Dengler. Guests present: Marty Tjossem, Brian Feltman. Press: Radtke.

Motion by Honkomp, second by Jacobs to approve agenda. All ayes. Motion carried.

Public Forum: Marty Tjossem commented on repairing the runway at the airport, along with other information on the airport.

Consent Agenda. Motion by Unrau, second by Werkmeister to approve Consent Agenda. All ayes. Motion carried.

- a) Approve minutes from 6/17/24 regular meeting
- b) Approve payment of claims and pre-authorized claims.
- c) Receive May financial reports

City Announcements:

- a) Lead pipe inventory and sump pump discharge: Superintendent of Utilities Kelly Top explained that every resident will need to complete a lead pipe inventory of their home. More information will be sent in the mail to residents in the near future. Residents again reminded to not discharge sump pumps into drains inside homes, which is against City Ordinance.

Motion by Jacobs, second by Honkomp to approve Camden Stevens as a Volunteer Firefighter. All ayes. Motion carried.

Motion by Werkmeister, second by Unrau for a 30-day extension of the current Town & Country waste disposal contract - which has been approved by Town & Country. All ayes. Motion carried.

Motion by Werkmeister, second by Jacobs to reschedule approval of airport manager to the next council meeting 7/14/2024. All ayes. Motion carried.

Motion by Heeren, second by Unrau to approve Resolution naming Vector representative as Kelly Top, and alternate representative Kaden Hewlett. Roll call vote was taken. Ayes: Heeren, Honkomp, Jacobs, Unrau, Werkmeister. Motion carried.

Motion by Werkmeister, second by Jacobs to set public hearing for Switchgear Substation Distribution Improvements for August 5, 2024 at 5:30pm at 127 S Main St, Paullina, IA 51046. Roll call vote was taken. Ayes: Heeren, Honkomp, Jacobs, Unrau, Werkmeister. Motion carried.

Motion by Honkomp, second by Unrau to approve new garbage rates of \$15.00 residential blue bin, \$15.00 commercial blue bin and \$33.50 commercial dumpster to be included in resolution to be considered for approval at the next meeting. All ayes. Motion carried.

Motion by Jacobs, second by Unrau to approve new sewer rates of \$20.00 first 1,000 gals or less; \$6.90 per 1,000 gals for 2000-15,000 gals; and \$3.45 per 1,000 gals for 16,000+ gals to be included in resolution to be considered for approval at the next meeting. Ayes: Honkomp, Jacobs, Unrau. Nays: Heeren, Werkmeister. Motion carried

Motion by Werkmeister, second by Heeren to approve new electric rates of Residential – \$16.50 Monthly Service Charge; \$0.1260 per kwh June-Aug; \$0.1068 per kwh Sept-May; Commercial - \$33.60 Monthly Service Charge; \$0.1284 per kwh (first 5,000 kwh) June-Aug; \$0.1116 per kwh (over 5,000 kwh) June-Aug; \$0.1104 per kwh (first 5,000 kwh) Sept-May; \$0.0936 per kwh (over 5,000 kwh) Sept-May to be included in resolution to be considered for approval at the next meeting. Ayes: Heeren, Werkmeister. Nays: Honkomp, Jacobs, Unrau. Motion failed.

Motion by Jacobs, second by Unrau to approve new electric rates of Residential – \$18.00 Monthly Service Charge; \$0.1260 per kwh June-Aug; \$0.1068 per kwh Sept-May; Commercial - \$33.60 Monthly Service Charge; \$0.1284 per kwh (first 5,000 kwh) June-Aug; \$0.1116 per kwh (over 5,000 kwh) June-Aug; \$0.1104 per kwh (first 5,000 kwh) Sept-May; \$0.0936 per kwh (over 5,000 kwh) Sept-May to be included in resolution to be considered for approval at the next meeting. Ayes: Honkomp, Jacobs, Unrau. Nays: Heeren, Werkmeister. Motion carried.

Motion by Unrau, second by Honkomp to approve new water rates for Residential and Commercial - \$24.00 Monthly Service Charge; \$8.28 Monthly Svc Chg-Irrigation; \$4.97 per 1,000 gal First 10,000 gals; \$4.03 per 1,000 gal Next 50,000 gals; \$3.37 per 1,000 gal Next 100,000 gals; \$3.20 per 1,000-gal Balance of usage to be included in resolution to be considered for approval at the next meeting. All ayes. Motion carried.

Reports: Superintendent Top reflected on the Gemboree weekend and said it went very smooth and there were very few calls. Top informed council of burying overhead power lines they are working on; fixing a water pump line at the football field; upcoming work on alley approaches, curbs, and potholes; investigating the need for a permit from the Iowa DNR for the properties for fill at E Broadway and S Maple; work on getting handicap parking painted at the city park. Deputy Clerk Griggs commented on getting the ordinance book updated and has asked council to review current ordinance book for minor errors that can be corrected in the next edition of the book. Mayor Sjaarda thanked Paullina Chamber of Commerce and the Gemboree committee for getting everything ready for the weekend and said there was a great turn out with beautiful weather. The mayor updated council on the property line issue with the school construction – the school is currently working on a solution. Police Chief Nate Bremer reported that traffic control for Gemboree went very smooth and there were no major issues during the event. Library Director Matt Dengler reported a great turn out for their summer reading program and updated council on future programs to be offered and looking at revamping the library or looking for additional space due to limited space in the current facility.

Paullina City Council Minutes 07/01/2024

Motion by Heeren, second by Jacobs to adjourn the meeting at 7:26 pm. All ayes. Motion carried.

Mayor

Attest

\_\_\_\_\_  
Marlin Sjaarda

\_\_\_\_\_  
Michelle Wilson, City Clerk



CLAIMS REPORT 07-15-2024		
VENDOR	REF	AMT
A & B BUSINESS SOLUTIONS	IT	\$249.98
A & M LAUNDRY	TOWELS,MATS,MOPS	\$43.00
AGRIVISION	56" TOOL CHEST-FIRE DEPT	\$1,571.00
BARCO MUNICIPAL PRODUCTS, INC.	TRAFFIC CONE, CONE BAR	\$1,780.00
BLACK HILLS ENERGY/IOWA GAS UT	JULY BILLING	\$143.94
CENTURY BUSINESS LEASING	COPIER LEASE/COPIES	\$73.36
CITY OF PAULLINA	JUNE BILLING	\$1,374.94
DOUBLE H TRANSPORT LLC	06 INTERNATIONAL SERVICE CALL	\$423.79
EMC INSURANCE COMPANIES	JUL 24-MAR 25 INS. PREMIUMS	\$35,505.59
GRANVILLE AMBULANCE SERVICE	PARA ASSIST	\$200.00
IOWA INFORMATION INC	JUNE 24 LEGALS	\$363.81
NORTHWEST IA AREA SOLID WASTE	JUNE BILLING	\$2,249.20
NW IA SOLID WASTE AGENCY	JUNE BILLING	\$55.66
O.C. SANITATION	FLOOD DUMPSTER	\$47.23
PRAIRIE MARKET	BAGS,BLEACH,GLOVES	\$70.73
STANARD & ASSOCIATES	POLICE OFFICER TESTING	\$47.50
THE COMMUNITY AGENCY	JUNE BILLING	\$332.25
TEAM LAB INNOVATIVE SOLUTIONS	WASH/WAX/BUG REPELLANT	\$295.75
TOWN AND COUNTRY DISPOSAL	JUNE BILLING	\$5,980.25
TREASURER - STATE OF IOWA	JULY 22 SALES AND USE TAX	\$195.20
WILLIAMS AND CO	AUDIT FEES	\$2,057.50
WINDOW FASHIONS	WASH WINDOWS	\$45.00
ZUB'S SHOP	TIRE TUBE	\$7.20
	GENERAL TOTAL	\$53,112.88
DOUBLE F ENTERPRISE, LLC	ROCK	\$184.08
REHAB SYSTEMS, INC.	STORM SEWER CLEANING	\$2,902.50
	ROAD USE TAX FUND TOTAL	\$3,086.58
BLACK HILLS ENERGY/IOWA GAS UT	JULY BILLING	\$35.26
CITY OF PAULLINA	JUNE BILLING	\$192.38
	IOWA STATE BANK CAP PROJ	\$227.64
BECK ENGINEERING	ENGINEERING FEES	\$3,947.50
	ARP COVID-19 GRANT FUND TOTAL	\$3,947.50
WESCO	POLY PIN, INSULATED CAP	\$5,516.25
	SWITCHGEAR PROJECT TOTAL	\$5,516.25
A & B BUSINESS SOLUTIONS	IT	\$249.98
AT&T MOBILITY	UTILITY TABLET	\$20.63
CENTURY BUSINESS LEASING	COPIER LEASE/COPIES	\$73.36
CITY OF PAULLINA	JUNE BILLING	\$1,222.42
EMC INSURANCE COMPANIES	JUL 24-MAR 25 INS. PREMIUMS	\$9,490.12
FOUNDATION ANALYTICAL LAB	RAW WASTE TEST	\$321.50
IA ASSOC OF MUNICIPAL UTILITIE	WT MEMBER DUES	\$772.00
IOWA DNR	ANNUAL WT SUPPLY FEE FY25	\$126.39
SHAZAM	JUNE CC FEES	\$83.02
THE COMMUNITY AGENCY	JUNE BILLING	\$38.22
TREASURER - STATE OF IOWA	JUNE 24 WET TAX	\$1,218.68
USA BLUE BOOK	MANGANESE REAGENT	\$107.07
WILLIAMS AND CO	AUDIT FEES	\$2,057.50
	WATER UTILITY FUND TOTAL	\$15,780.89

CENTURY BUSINESS LEASING	COPIER LEASE/COPIES	73.36
CITY OF PAULLINA	JUNE BILLING	2,215.38
EMC INSURANCE COMPANIES	JUL 24-MAR 25 INS. PREMIUMS	2,589.98
FOUNDATION ANALYTICAL LAB	TESTING	1,176.50
TREASURER - STATE OF IOWA	JULY 22 SALES AND USE TAX	118.93
WILLIAMS AND CO	AUDIT FEES	2057.5
	SEWER UTILITY FUND TOTAL	\$8,231.65
A & B BUSINESS SOLUTIONS	IT	\$249.98
A & M LAUNDRY	TOWELS,MATS,MOPS	\$24.44
AT&T MOBILITY	UTILITY TABLET	\$20.64
BLACK HILLS ENERGY/IOWA GAS	JULY BILLING	\$35.26
CENTURY BUSINESS LEASING	COPIER LEASE/COPIES	\$73.36
CITY OF PAULLINA	JUNE BILLING	\$216.32
EMC INSURANCE COMPANIES	JUL 24-MAR 25 INS. PREMIUMS	\$14,884.48
IA ASSOC OF MUNICIPAL UTILITIE	EL MEMBER DUES	\$3,355.00
IRBY	3X4 OXY SIGN	\$71.53
JOHN DEERE FINANCIAL	CHAIN LOOP, HYD QUICK	\$194.66
MISSOURI RIVER ENERGY SERV	JUNE BILLING	\$49,433.54
PRAIRIE MARKET	PARADE CANDY	\$36.63
RESCO	SUPERDRY 2750	\$23,278.10
SHAZAM	JUNE CC FEES	\$83.02
THE COMMUNITY AGENCY	JUNE BILLING	\$80.39
TREASURER - STATE OF IOWA	JUNE 24 SALES TAX	\$1,849.54
WILLIAMS AND CO	AUDIT FEE	\$2,057.50
	ELECTRIC UTILITY FUNDTOTAL	\$95,944.39
	ACCOUNTS PAYABLE TOTAL	\$185,847.78



## Paullina Airport Manager Job Description and Responsibilities

1. Regular inspections of all safety areas of the airport. Documentation of inspections shall include date of inspection, location(s) of inspection, outcome of inspection and, if necessary, plan(s) or remedies necessary to comply with the appropriate standards or requirements for the safe operation of the airport. Said inspections shall be conducted at least semi-annually, unless required otherwise by some County, State, or Federal agency. Documentation shall be submitted to the City of Paullina.
2. Establish and conduct an aggressive campaign against weed growth in all areas of the airport including, but not limited, pavement cracks, using the most up to date methods.
3. Establish and implement a mowing and trimming program for all the airport property, most importantly the safety areas of the airport.
4. Closely monitor the movement of heavy equipment to make sure it is only operating on pavements that are designed to accommodate heavy loads.
5. Inspect and replace runway and taxiway lights as necessary.
6. Remove trees, as necessary, in and around the runway.
7. Coordinate with the aerial applicators for the use of the airport. Said coordination shall include complying with all safety regulations of the airport.
8. Coordinate use of the hangar for all other activities. Said coordination shall include complying with all safety regulations of the airport.
9. Implement an inspection program for the maintenance, replacement, and compliance with any County, State, or Federal requirements regarding fire extinguishers.
10. Establish and implement a crack and joint sealing program. The purpose of said program is to keep water and debris out of the pavement system to extend the life of the pavement system.
11. Create a procedure that addresses the removal of dirt along the runway. Removal of the dirt will increase the ability of water to drain away from the edges of the pavement system.
12. Inspect and maintain the terminal building.
13. Encourage the lessees of property and buildings at the Paullina Airport to keep the buildings and grounds in good condition.
14. Maintain the equipment used to effectively run the airport.
15. Meet with the appropriate County, State, and Federal representatives regarding compliance with all procedures, requirements, and policies, for the safe operation of the airport.
16. Supply a yearly budget to the City of Paullina.
17. Complete compliance paperwork required by any County, State, or Federal agency.
18. Submit a quarterly written/oral report on the activities and status of the Paullina Airport to the Paullina City Council.

### City of Paullina responsibilities

1. Removal of snow from the runway.
2. Coordinate the billing and collection of fees from aerial applicators.
3. Supply the equipment necessary to operate and maintain the airport.
4. Support the airport financially according to the yearly budget supplied by the airport manager and approved by the City of Paullina.
5. Conduct insurance review annually.
6. The Airport Committee shall annually conduct a review of all reports, invoices, etc. necessary to run the airport and supply to the City Council a report detailing any findings.





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\* ~~7. City shall inform the Airport Manager of all revenues and expenditures associated with the airport.~~

\* Brian asked that #7 be added. This has not been approved by Jean or Denny yet (this is public, though)



Date: 7-11-24

BRIAN FELTMAN (Manager) agrees that for \$5000.00 a year he will comply with and complete the items listed in the "Paullina Airport Manager Job Description and Responsibilities" on the attached page. Also, as compensation for work completed and not listed in the "Paullina Airport Manager Job Description and Responsibilities", Manager shall receive \$50.00 per hour invoiced.

AGREED:

BDF  
MANAGER

By signature of the Mayor of the City of Paullina all terms and conditions are accepted.

\_\_\_\_\_  
MAYOR

This agreement can be terminated by either party upon 30 days written notice.



# Paullina Volunteer Fire Department

219 West Commerce Street P.O. Box 307

Paullina, Iowa 51046

Email: [paullinafire@tcaexpress.net](mailto:paullinafire@tcaexpress.net)

Phone: 712-949-3410



## FOR DEPARTMENT USE ONLY *Breden Hindt*

Date Application Received:	<i>6-24-2024</i>
Application Received By:	<i>Ryan Hagan</i>
Department Interviewer:	
*Background Check Conducted:	<i>Transfer Over From Sheldon Fire Company</i>
Background Check Results / Date:	<i>L</i>
*Pre-Employment Physical (P/F) / Date:	
City Council Decision & Date:	

(\* These steps are omitted if he or she is a member of another Fire Department or Ambulance service)

Type of Membership:		
<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Junior	<input type="checkbox"/> Associate

Date Presented to Executive Board:	<i>7-8-24</i>
Executive Board Decision:	<i>Passed</i>

Date Presented to Membership:	<i>7-9-24</i>
Membership Decision:	<i>Passed</i>

Date up for Regular Status:	
Regular Status Vote:	



07/17/2023

On this day, I adjusted Nathan Bremer's PTO balance down to 40 hours. He has 140 hours of unused PTO that will sit banked, in his personnel file, until a decision is made on how to disburse his unused hours. Nathan had this large carry-over due to the shortage of staff.

I also adjusted Nathan's sick day accrual down to 720 hours. Per our handbook, that is the most an employee is allowed to carry over.

*Michelle Wilson*

Michelle Wilson

Deputy Clerk





**CITY OF PAULLINA**

**RESOLUTION NO. 2024-xx**

**A RESOLUTION AUTHORIZING WAGE PAYMENT FOR CITY  
EMPLOYEES**

BE IT RESOLVED by the Council of the City of Paullina, Iowa.

Section 1. The following positions shall be paid the wage indicated and the clerk is authorized to issue checks, less legally required or authorized deductions from the amounts set out below and make sure contributions to IPERS and FICA of other purposed as required by law or authorization of the council, all subject to audit and/or review by the council.

NAME	CURRENT PAY	PROPOSED RAISE (%)	AMOUNT INCREASE	PROPOSED NEW PAY RATE
KELLY TOP	36.07	4%	1.44	37.51
KADEN HEWLETT	32.30	4%	1.29	33.59
JOSH BIERY	22.66	5%	1.13	23.79
MICHELLE WILSON	24.05	10%	2.41	26.46
ALEX GRIGGS	20.00	10%	2.00	22.00
NATHAN BREMER	26.78	4%	1.34	28.12

ATTEST:

\_\_\_\_\_  
Marlin Sjaarda, Mayor

\_\_\_\_\_  
Michelle Wilson, City Clerk

## BONDING PROCESS PROVIDED BY DA DAVIDSON

The process begins with a public hearing on the financing. To begin this process, we need to assemble a list of projects you intend to spend the money on and a maximum, or not-to-exceed, amount you wish to borrow.

- First meeting for action (August 5) – take action setting date for public hearing
- Not less than 4 nor more than 20 days prior to the public hearing, a notice must be published in the newspaper
- Second meeting (August 19) – public hearing is held and Preliminary Official Statement (offering document for the bonds) is authorized
- Third meeting (September 16) – Council approves the Bond Purchase Agreement that locks in interest rates and size of issue (all terms are known so this can be populated into your budget at this time)
- Fourth meeting (October 7) – Council authorizes the issuance resolution  
Closing/delivery of funds to the City (October 21) - No council action required

We will also need to assess if a rate adjustment will be needed to cover the debt service payments. We would propose a rate adjustment that the Council could review at the first meeting for action noted above. At the meeting authorizing use of the Preliminary Official Statement, the Council would then consider the first reading of the rate ordinance and could adopt those electric rates.

Original price on this piece was \$8750, price they sent me was \$8065 but posted an internet price of \$7929.

As you can see by the front page they have only two shipping options. Palletized they take the hitch and tires off, point it up vertically and strap it to a pallet, so assembly is not much at all and is the cheapest route to go.

Internet price of \$7929 plus freight of \$850 would total \$8779.

Mueller Equipment bid with freight to Paullina is \$7900.

Thank you for the consideration and call if you have any questions.

Mueller Equipment


712-630-1234

# EZ35 Reel Trailer Invoice



To  
Mueller Equipment  
Joel Mueller  
51046

Quote 6493163  
Issued July 11, 2024  
Valid Until July 15, 2024

ITEM	QUANTITY	PRICE	TOTAL
 <p><b>EZ35 - Reel Trailer - DEMO Model</b> EZ35 - Reel Trailer Up to 2880 lbs Payload Up to a 60" Reel Fenders Included</p>	1	\$8,065.73	<b>\$8,065.73</b>

## Select One

Please select one of the following options:

- |   | PRICE             |
|---|-------------------|
| <input type="radio"/> Shipping EZ35 on a Flatbed<br>Shipping to Zip:<br>51046                                   | <b>\$1,600.00</b> |
| <input type="radio"/> Shipping Palletized<br>Shipping on a pallet to Zip:<br>\$115 Pallet Fee Included<br>51046 | <b>\$850.00</b>   |



# Beck Excavating, Inc.

712-336-0777  
FAX: 712-336-2551

2903 15th Street  
P.O. Box 348  
Spirit Lake, Iowa 51360-0348

**Date:** 7/11/24  
**To:** City of Paullina  
**Project:** 2024 Street Repair Quote

**We are pleased to quote the following:**

Material Description	Est. Quantity	UOM	Unit Price	Total
Main St. - Commerce to Grossbeck				
Patching	1.00	LS	\$9,250.00	\$9,250.00
Chipseal	10,112.00	SY	\$2.90	\$29,324.80
Main St. - Grossbeck to Bertha				
Chipseal	4,980.00	SY	\$2.90	\$14,442.00
Broadway - Main to Mickley				
Chipseal	3,150.00	SY	\$2.90	\$9,135.00
Broadway - Main to Rutledge				
Chipseal	3,135.00	SY	\$2.90	\$9,091.50
Misc Patching				
4" HMA Patching 3 locations	1.00	LS	\$4,620.00	\$4,620.00
Mobilization	1.00	LS	\$1,790.00	\$1,790.00
<b>Total:</b>				<b>\$77,653.30</b>

**Notes:**

Quartzite to be used for chipsealing  
No bond, dues, or incidentals included.  
Bid is good for 10 days.

Thank you for the opportunity to quote you and we look forward to working with you!

**Beck Excavating, Inc.**

**Accepted:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_





\* DRAFT - NOT FINAL - WILL HAVE  
FINAL MONDAY 7/15/24

Prepared by and Returned to: Tisha M. Halverson, PO Box 617, Paullina, IA 51046-0617, Phone: (712) 949-2142

**RESOLUTION NO. \_\_\_\_\_**

**CITY OF PAULLINA**

**RESOLUTION PROPOSING TO VACATE AND DISPOSE OF PUBLIC STREET AND  
SET PUBLIC HEARING**

WHEREAS, the City Council of the City of Paullina, Iowa, has determined that it would be in the best interest of the City to vacate a portion of South Cannon Street located in Paullina, Iowa, and convey said property to the South O'Brien Community School District; and

WHEREAS, it is necessary to give notice and hold a public hearing on the vacating of said street and conveyance of said property;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Paullina, Iowa, as follows:

1. The City Council proposes to vacate a portion of South Cannon Street described as follows, to-wit:

That part of the Platted South Cannon Street Right-of-Way in the Town of Paullina, O'Brien County, Iowa, more particularly described as follows:

COMMENCING at the NW Corner of Lot 18, Block 7 of said Town of Paullina; thence S00°36'32"E on the West line of said Lot 18 a distance of 199.84 feet to the POINT OF BEGINNING; thence continuing S00°36'32"E on said West line a distance of 38.00 feet; thence S89°21'27"W a distance of 15.45 feet; thence N00°36'32"W a distance of 38.00 feet; thence N89°21'27"E a distance of 15.45 feet to the POINT OF BEGINNING,

containing 587 SQ. FT. and being subject to any and all easements be they of record or not.

2. That if the above-described real property is vacated, it shall be conveyed to the South O'Brien Community School District upon the following terms and conditions:

- a. The property shall be conveyed by Quit Claim Deed from the City.
- b. The City shall not be required to furnish an Abstract of Title or title search or any form of title warranty.
- c. The Quit Claim Deed shall be delivered and possession transferred subsequent to passage of the Resolution vacating the street and approving the conveyance following a public hearing, as required by law.
- d. Any and all taxes payable on said property shall be paid by South O'Brien Community School District.

BE IT FURTHER RESOLVED that a public hearing shall be held on the proposal before the City Council at 127 South Main in the City of Paullina, Iowa, at 5:30 p.m. on the \_\_\_\_ day of \_\_\_\_\_, 2024, and notice thereof shall be published as required by law.

PASSED AND APPROVED this 15<sup>th</sup> day of July, 2024.

CITY OF PAULLINA, IOWA

\_\_\_\_\_  
Marlin Sjaarda, Mayor

ATTEST:

\_\_\_\_\_  
Michelle Wilson, City Clerk

**RESOLUTION NO. 2024-XX**

**RESOLUTION to amend ordinance pertaining to garbage rates.**

**WHEREAS**, for each commercial, industrial, and institutional premises using a blue cart provided by the City of Paullina, the minimum fee shall be \$15.00 per month. For commercial, industrial, and institutional premises with a dumpster, the fee shall be \$5.60 per cubic yard, with a minimum monthly fee of \$33.50.

**BE IT RESOLVED** by the Council of the City of Paullina, Iowa, to approve an amendment to the garbage rates, effective when published for the City of Paullina, Iowa.

PASSED AND APPROVED this 15<sup>th</sup> day of July 2024.

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Marlin Sjaarda, Mayor

ATTEST:

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Michelle Wilson, City Clerk



**RESOLUTION NO. 2024-XX**

**RESOLUTION to amend ordinance pertaining to sewer rates.**

**WHEREAS**, each contributor shall pay a sewer rental for the use of and for the services supplied by the municipal sanitary sewer system based upon the amount and rate of water consumed, except water consumed for irrigation purposes, as follows:

WATER USED	SEWER SERVICE CHARGE
FIRST 1,000 GALLONS OR LESS/MONTH	\$20.00 PER MONTH (MINIMUM MONTHLY FEE)
2,000 TO 15,000 GALLONS	\$6.90 PER 1,000 GALLONS PER MONTH
16,000 OR MORE GALLONS	\$3.45 PER 1,000 GALLONS PER MONTH

In no case shall the minimum service charge be less than the \$20.00 per month, which is necessary to retire the indebtedness, operating and maintenance, and reserve necessary for maintaining the sanitary sewer facility.

**BE IT RESOLVED** by the Council of the City of Paullina, Iowa, to approve an amendment to the sewer rates, effective when published for the City of Paullina, Iowa.

PASSED AND APPROVED this 15<sup>th</sup> day of AJuly 2024.

\_\_\_\_\_  
Marlin Sjaarda, Mayor

ATTEST:

\_\_\_\_\_  
Michelle Wilson, City Clerk

## RESOLUTION NO. 2024-XX

### RESOLUTION to amend ordinance pertaining to electric rates.

**WHEREAS**, the rates for the electric service shall be as shown on the following table. The rates shall be applied to service starting on the first billing period after passage and publication of this Ordinance as provided by law.

<b>RESIDENTIAL RATES</b>	
MONTHLY MINIMUM CUSTOMER CHARGE	\$18.00
JUNE THROUGH AUGUST ALL KWH/MONTH	\$0.1260/KWH
SEPTEMBER THROUGH MAY ALL KWH/MONTH	\$0.1068/KWH
<b>NONRESIDENTIAL /COMMERCIAL RATES</b>	
MONTHLY MINIMUM CUSTOMER CHARGE	\$33.60
JUNE THROUGH AUGUST ENERGY CHARGE	
0-5,000 KWH/MONTH	\$0.1284/KWH
5,000 OR MORE KWH/MONTH	\$0.0936/KWH
SEPTEMBER THROUGH MAY ENERGY CHARGE	
0-5,000 KWH/MONTH	\$0.1104/KWH
5,000 OR MORE KWH/MONTH	\$0.0936/KWH

### POWER COST ADJUSTMENT

If the power costs per month are higher than the recommended base of \$.034/KWH, a power cost adjustment will be applied on the bills for that month. The power cost adjustment is calculated by subtracting the recommended base of \$.034/KWH from the actual power cost/KWH in the month in which the power costs were higher than the recommended base. The difference will be the adder for that month. The adder will be multiplied by the KWHs used for that month on each bill. The dollar amount calculated by multiplying the adder by the kilowatts used will be added to each bill for that month.

**BE IT RESOLVED** by the Council of the City of Paullina, Iowa, to approve an amendment to the electric rates, effective when published for the City of Paullina, Iowa.

PASSED AND APPROVED this 15<sup>th</sup> day of July 2024.

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Marlin Sjaarda, Mayor

ATTEST:

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Michelle Wilson, City Clerk



## RESOLUTION NO. 2024-XX

### RESOLUTION to amend ordinance pertaining to water rates.

**WHEREAS, WATER RATES.** There shall be and there are hereby established rates and charges for the use of and for the service supplied by the Municipal Waterworks System, based upon the meter readings of the amount of water consumed, except water consumed for irrigation purposes by use of a city approved irrigation meter. The minimum bill and rate established by the rate schedule shall apply to each and every separate individual meter in service at any time during the billing period, including billing periods during which the minimum gallons are not used. Customers with more than one meter shall be billed for each separate meter per the rate schedule as follows:

MONTHLY SERVICE CHARGE	\$24.00
FIRST 10,000 GALLONS	\$4.97/1,000 GALLONS
NEXT 50,000 GALLONS	\$4.03/1,000 GALLONS
NEXT 100,000 GALLONS	\$3.37/1,000 GALLONS
BALANCE	\$3.20/1,000 GALLONS
RURAL CUSTOMERS ARE CHARGED	120% OF INSIDE CITY USERS

**WHEREAS, IRRIGATION WATER RATES.** Subject to the approval of the City Council, separate water meters shall be installed solely for the purpose of irrigation of yards and lawns, and for no other purpose. The rates for water consumed for irrigation purposes as metered through the separate irrigation meter shall be as follows:

MONTHLY SERVICE CHARGE	\$8.28
FIRST 10,000 GALLONS	\$4.97/1,000 GALLONS
NEXT 50,000 GALLONS	\$4.03/1,000 GALLONS
NEXT 100,000 GALLONS	\$3.37/1,000 GALLONS
BALANCE	\$3.20/1,000 GALLONS

**BE IT RESOLVED** by the Council of the City of Paullina, Iowa, to approve an amendment to the water rates, effective when published for the City of Paullina, Iowa.

PASSED AND APPROVED this 15<sup>th</sup> day of July 2024.

\_\_\_\_\_  
Marlin Sjaarda, Mayor

ATTEST:

\_\_\_\_\_  
Michelle Wilson, City Clerk

