



Phone: 712-949-3428 • 127 South Main • P.O. Box 239 • Paullina, Iowa 51046

Applicant: _____ Date of Application: _____
Home Address: _____ Phone: _____

Business Name: _____ Phone: _____
Address: _____
Email Address: _____

This application is for (circle one): Mobile Food Unit, Pushcart, Trailer, Other
Year _____ Make _____ Model _____ License Plate Number _____
(provide pictures of all sides including license plate)

Type of food and beverage to be sold: _____
(no alcoholic beverages)

Application for Mobile Food Vendor Permit is for the use of Public Property such as, a city street, parking area, public parking lots or other public areas controlled by the City of Paullina. Operation on private property and community permitted events are exempt from obtaining a permit.

(check one)

___ **Single Use Permit Fee: \$10** For a specific Date, Time, and Location.

Date: _____ Time: _____ to _____
Location (be specific) _____

___ **One Week Permit Fee: \$50** For a specific Date, Time, and Location.

Starting Date: _____ Time: _____ to _____
Location (be specific) _____

___ **Six Month Permit Fee: \$150** For a specific Date, Time, and Location.

Date: _____ Time: _____ to _____
Location (be specific) _____

___ **Annual Use Permit Fee: \$300** Expires on December 31 of the year issued. (Annual Permit is not prorated)

Location (be specific) _____

Issued permits are for a specific unit and are not transferable to another unit. If you have more than one unit to be operating on public property in Paullina, each unit must have a permit. Issued permits are for a specific location of public property and are not transferable to another location of public property. A new permit application must be completed and new permit must be issued for each location.

- Bond: See Chapter 3, Article 4.20 of Paullina City Code.
- Proof of general liability insurance, including products liability coverage, in the amount of \$1,000,000 or more per occurrence and \$1,000,000 for property damage. A certificate of insurance shall be delivered to the City Clerk prior to the issuance of a license. The City of Paullina and its employees shall be named as additional insured's against any liabilities that may arise in connection with the operations of the licensees.
- Attach a copy of approval required by the State of Iowa Department of Inspections and Appeals – Mobile Fund Unit License.
- Attach copy of Iowa Retail Sales Tax Permit.
- Photographs of unit including license plate.
- Attach driver's license of all employees.
- Attach proof of Insurance for the vehicle.
- Attach proof of Insurance for the business.

If applicant/business is a corporation, provide the state of its incorporation. If it is not incorporated in Iowa, provide proof of authorization of the corporation to do business in Iowa and evidence that the corporation has designated a resident agent in Iowa upon whom legal service may be made. Furthermore, the corporation hereby acknowledges that it will be responsible for the acts of its officers, employees or agents in the city.

The service window must be facing a sidewalk, not the city street. Patrons cannot be lined up on a city street.

For Office Use Only

Location approved: _____ Yes _____ No	Payment received: _____ Yes _____ No
Permit approved: _____ Yes _____ No	Date: _____ Cash _____ Check _____
	Credit Card _____

Signature of City Official: _____